

Incident Workforce Development Group

June 2018

Purpose

This charter establishes and provides direction to the Incident Workforce Development Group.

Mission

The Incident Workforce Development Group provides national leadership to enable long-term development and sustainability of a national interagency incident workforce. Primary objectives are:

- Develop incident workforce data into useful decision support information.
- Use incident workforce data to identify impediments to Incident Management Team (IMT) participation.
- Assess and make specific recommendations for the following issues:
 - Roles and responsibilities for IMT direction, prioritization, and oversight.
 - Increasing internal and external (e.g. DOD, USGS, BOR, NRCS) IMT participation.
 - Improving NWCG qualification pathways.
 - Ensuring equitable experience opportunities among IMTs.
 - Number, type, and geographic location of IMTs.
 - IMT mobilization efficiencies.
 - Trainee management and efficiency in support of IMT staffing goals.
- Provide regular reports to the chartering entities to include:
 - Issue identification and recommendations related to the primary mission.
 - Areas of disagreement that require higher level resolution.

Governance

The Incident Workforce Development Group is established pursuant to the authorities granted to the federal Fire Management Board (charter), the National Multi-Agency Coordinating Group (delegation of authority), and the intergovernmental National Wildfire Coordinating Group (charter). It is accountable to and receives direction from these three entities.

The Incident Workforce Development Group may establish, organize, and direct standing and *ad hoc* subgroups to support its mission.

Members work in a collective, collaborative, and consensus-seeking manner to accomplish the Incident Workforce Development Group mission. All decisions will be recorded.

Membership

The Incident Workforce Development Group is composed of six appointed representatives of the following entities and reflects the breadth of intergovernmental and geographical stakeholders.

- National Interagency Coordination Center
- Coordinating Group Advisory Council
- Area Command/Incident Command Group
- NWCG Operations and Training Committee
- Geographic Area Training Representatives
- M582 – Fire Management Leadership Course Cadre
- USFS Workforce Development
- National Association of State Foresters
- NWCG Staff

The Incident Workforce Development Group receives liaison support from:

- NWCG Data Management Committee

Leadership

The Incident Workforce Development Group will designate a Chair from among the members, and annually review the length of term. The Chair is responsible for directing Incident Workforce Development Group actions and activities in support of its mission. The Chair may call and conduct meetings, submit recommendations to signatory entities, and sign correspondence.

Charter Approval

This charter is effective on the date of approval of undersigned officials and shall remain in effect until revised or revoked by one or more of those officials.

Chair, Fire Management Board	Date
Chair, National Multi-Agency Coordinating Group	Date
Chair, National Wildfire Coordinating Group	Date