

# Incident Workforce Development Group Meeting

Date | time 11/20/2018 10:00 AM | Location NWCG Conference Room

Conference Line: 1-888-793-5446

Passcode: 5823387#

Leader Code: 3875254#

Attendees: Alexander, Doug (CGAC); Belongie, Cole (DMC); Bender, Jesse (Chair, NWCG); Celino, Dave (OTC); Schlobohm, Paul (NWCG).

Not Present: Allen-Brick, Sharon (GATR); Brummett, Tonya (M582); Greer, Shane (ACIC); Minton, Michael (ACIC); O'Brien Dan (CGAC); Prevette, Jim (NASF); Simontacchi, Jarrod (NICC).

## Agenda Items

Topic	Presenter
<input type="checkbox"/> Status of Data Collection Efforts	All
<input type="checkbox"/> Draft Communication to Field – Training and Participation on IMTs	Jesse Bender
<input type="checkbox"/> Visibility of IWDG website on other entities pages (e.g. GACCs)	Jesse Bender
<input type="checkbox"/> Geographic area succession plans and recruitment efforts	Jesse Bender
<input type="checkbox"/> Evolving Incident Management recommendation summary	Doug Alexander
<input type="checkbox"/> Possibility of a face-to-face IWDG meeting	Jesse Bender
<input type="checkbox"/> Lightning Round	All

## Notes:

### Status of Data Collection Efforts

- The stewardship of ICAP has changed which will result in a delay to access the data needed. Great Basin is point of contact and looking to get report in December.
- NICC has data available as well; determine what type is needed, list in an email, and send to Jarrod Simontacchi for Intel to gather.

### Draft Communication to Field – Training and Participation on IMTs

- Discussed draft Wildland Fire Training Awareness letter which is intended to be sent from agency leadership to to bring awareness to fire training and fire support preparedness.
- IWDG will draft a memo to NWCG, FMB, and NMAC addressing the recommended correspondence . It will include a draft letter that can be tailored to suit the needs of each group's mission. Release memo by December 1..

### Visibility of IWDG website on other entities pages (e.g. GACCs)

- Suggest linking to the IWDG website on each of the Geographic Area Coordinating Groups (GACCs) websites to increase visibility.
- Prior to doing so, add more current documents to the IWDG website (e.g. meeting notes and action log).

#### Geographic area succession plans and recruitment efforts

- Canvass each Geographic Area for IMT succession plans to find out what is there, what is working, and what is not working. Gather the information to assimilate similarities.
- Doug Alexander will ask each Geographic Area if they have an IMT succession plan at CGAC's November meeting. Doug Alexander will join forces with CGAC's Chair (Kelly Castillo) and report back on the information found by January.

#### Evolving Incident Management recommendation summary

- Review the 2017 Oversight Group tasking log for topics that IWDG can focus and continue working on. Build a new action log based on the analysis. Add new topics as they arise. Possible work for a F2F meeting.

#### Possibility of a face-to-face meeting

- Looking to have a face-to-face meeting in February/March. Will poll the group for availability.
- Consider reaching out to SMEs or other interested individuals who could join the meeting.