

INCIDENT WORKFORCE DEVELOPMENT GROUP (IWDG)

<https://www.nwcg.gov/partners/iwdg>

Date: 19 July 2022, 1300 – 1430 MST

IWDG Members: Jesse Bender, Chair, NWCG | Dave Celino, IPSC | Jim Prevette, NASF | Mike Minton, ICAC | Colleen Gadd, AHIMTA | Norm McDonald, NASF | Sean Flanagan, GATR | Shane Greer, ICAC | Aaron Thompson, BLM | Rich Harvey, IAFC | Heath Cota, USFS | Ryan Stone, NIMSIC

Not Present: Chuck Russell, CGAC | Cole Belongie, DMC | Mike Haydon, CGAC | Sean Peterson, NICC | Steve Griffin, NIMSIC | Carl Schwope, SWCG

Topic	Presenter
Review Current Actions:	
<u>Data Collection</u>	
<ul style="list-style-type: none">CGAC Data Call: 2022 IMT Composition<ul style="list-style-type: none">No update. August agenda item.	Russell
<u>Surge Capacity</u>	McDonald
<ul style="list-style-type: none">Task Team Update<ul style="list-style-type: none">Have not met. August agenda item	
<u>Complex Incident Management Implementation</u>	Celino
<ul style="list-style-type: none">IPSC Tasking Memo 22-001 Update<ul style="list-style-type: none">Updated Tasking Memo with timelines supported by IPSC and provides realistic targets.NWCG Memo 22-003 provides guidance on use of <i>NWCG Risk and Complexity Assessment</i>, PMS 236, in 2022 and describes revision intent.Strong support from IWDG for Type 3 C&G training. O-325 is near completion with pilot courses scheduled for this fall for evaluation.CIMT Pilot Feedback Update – IPSC will take on distribution of feedback through NASF members. As part of tasking, IPSC has the lead on AAR for fall as well as a vested interest in feedback. Questions will target multiple specific audience bases (IMT members, Agency Administrators, etc.).CGAC Rotation Tasking Update<ul style="list-style-type: none">Small task team (Haydon, Russell, Bender, Minton, Gina Dingman, Vince Carver, and Zeph Cunningham) is drafting response to NMAC. CGAC will review and discuss at next meeting. Then final will be edited by the task team and supported by CGAC and IWDG prior to be presented to NMAC.Geographic Areas are still responding to NMAC inquiry on CIMT pilot in 2022, based on evolution of position and team transition planning and guidance.Next Actions from Implementation Plan:<ul style="list-style-type: none">Communications Plan<ul style="list-style-type: none">Revise IWDG Memo 21-02 – Thompson and Bender will edit for review in August. Maintain current target audience (agency administrator level).	

- Talking Points for Agency Executives – Bender will draft for review in August. Target audience highest agency stakeholders.
- Nationally inconsistent application of NWCG Memo 22-002 and recognized need for clarifications. Intent of evaluation is to gauge strategic interactions and communication, not to assess functional-specific tasks. Recognized challenges for those not using either IQCS or IQS, as other systems have yet to include Complex positions.
- NMAC drafting memo on CIM expectations to issue to CGAC to address inconsistencies and encourage participation in transition.
- CGAC ICAP Tasking
 - ICAP is available for use now.
 - Bender will draft memo for NMAC to issue. Will circulate via email with intent of issuing soon, allowing Geographic Areas who open IMT applications in the fall to fulfill the expectation.
- ICAC CIMT Composition Tasking
 - Tasking has been in draft but needs to be finalized and issued.
 - With Cunningham, will recommend a revised ICAC charter to NMAC prior to issuing tasking. Revised charter will add Complex and Type 2 ICs to membership to ensure full engagement and support.
- Incident Business Committee (IBC) Memo
 - IBC issuing memo this week to assign AD pay rate for Complex positions for 2022. Memo builds on similar one issued by Rocky Mountain Area CG this spring. Annual AD pay plan update in 2023 will include CIM positions.
- Geographic Area CIMT Coordinator Positions Briefing Paper (BP)
 - To address recommendation for positions at each GACC and NICC, Bender will draft BP for review. Intention of having final for sharing with parent groups at October Joint meeting.
 - McDonald will share draft of Alaska’s proposal.

Agenda Items

- Finalize Fall Meeting Date (Boise, ID) All
 - Bender send calendar invitation for week of October 25th.
- July Joint NWCG, FMB, NMAC Meeting
 - Review topics for tomorrow’s briefing.
 - CIM overview video is finalized and will be made available. Requesting each body help disseminate through appropriate communications channels.
 - IWDG Membership: Discussion on Agency Administrator participation. Agree that systems will be represented by Belongie, as DMC tracks system stewards through EDG and can provide information on routine updates and contacts.

Round Robin

All

New Action Items:

- Revise IWDG Memo 21-02 – Thompson and Bender
- Draft Agency Executives Talking Points/Memo – Bender
- Draft ICAP Memo for NMAC Distribution – Bender
- ICAC Composition Tasking – Minton, Greer, McDonald, Bender
- Draft GACC CIMT Coordinator Positions Briefing Paper – Bender