INCIDENT WORKFORCE
DEVELOPMENT GROUP (IWDG)

https://www.nwcg.gov/partners/iwdg

Date: 16 August 2022, 1300 – 1430 MST

IWDG Members: Jesse Bender, Chair, NWCG | Jim Prevette, NASF | Michael Minton, ICAC | Chuck Russell, CGAC | Colleen Gadd, AHIMTA | Cole Belongie, DMC | Sean Flanagan, GATR | Mike Haydon, CGAC | Sean Peterson, NICC | Shane Greer, ICAC | Heath Cota, USFS | Carl Schwope, SWCG

Guests: Vince Carver, CGAC | Bea Day, ICAC | Zeph Cunningham, ICAC | Gina Dingman, CGAC | Kenan Jaycox, CGAC

Not Present: Dave Celino, IPSC | Norm McDonald, NASF | Aaron Thompson, BLM | Rich Harvey, IAFC | Steve Griffin, NIMSIC

<table>
<thead>
<tr>
<th>Topic</th>
<th>Presenter</th>
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<tr>
<td>Review Current Actions:</td>
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**Data Collection**

- CGAC Data Call: 2022 IMT Composition  
  - All but three GACCs have responded. Sent reminder emails and ask those in the GAs to help request a response.

- IMT 10-Year Data Analysis  
  - Bender hasn’t analyzed yet but will work to have by October meeting.

**Surge Capacity**

- Task Team Update  
  - McDonald working to schedule meeting with group.

**Complex Incident Management Implementation**

- IPSC Tasking Memo 22-001 Update  
  - Continuing on track with tasking components.
  - IPSC is tasked with collecting feedback on this year’s implementation steps to inform plans for 2023. Will disseminate questions once final.

- CGAC Rotation Tasking Update  
  - Task Group meeting this week to review feedback and finalize response to NMAC (due September 2).
  - Continue to recognize the need for coordination between taskings as there are overlapping elements to systemic change.

- ICAP Memo  
  - ICAP will be available by September 1 to enable GAs to begin recruitment. NMAC is reviewing draft memo requiring all GAs to use ICAP for 2023 nominations and selections. Memo should be released by next week.
  - Alaska has already opened recruitment with ~70 applicants. Discussing ways to bring those applications into ICAP to ensure data collection on 2023 teams is comprehensive.
- Recommend including Type 3 Teams in ICAP for those GAs that can.

**ICAC Configuration Tasking Update**
- NMAC reviewing draft tasking for issuance.
- ICAC task team can start from previously issued response to IWDG.
  - New developments and lessons from pilot should also be incorporated.
- Deadline needs to be adjusted to ensure ICAC can provide a well-vetted response while also meeting timelines for team selections and *National Mobilization Guide* changes to the degree possible. Recognize that flexibility in 2023 will be important, as it’s still a transition year.
- Number of people available and number of teams they can support should be considerations in final recommendation also.

**ICAC Charter Update**
- NMAC will issue a revised charter that includes all Team ICs prior to issuing tasking. Current charter limits voting membership to Type 1 ICs. Critical to ensure input and support from all ICs as CIM implementation moves forward.
- Two state ICs (one from east and west) will also be added to the membership.

**Draft IWDG Memo 21-02 Revision and Draft Agency Executives Talking Points/Memo**
- Strengthen the ask of Agency Administrations and clarify it specifically.
- Actionable statements surrounding capacity at Type 3 level.
- Review drafts and provide feedback to Bender by 8/19.

**Draft Geographic Area CIMT Coordinator Position Briefing Paper**
- Review and plan to discuss more in September.
- Ensure the recommendation meshes IMT and GACC operations. The intent is to support the IMTs, not to complicate the processes.

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**Agenda Items**

- **IMT Performance Evaluation**
  - IWDG has spent time in the past discussing needs for revisions to the current template. USFS has developed a new and far more robust version being tested this year. Agreement not to focus on this effort at this time but to support if requested.

- **Fall Meeting: 10/25 – 27, Boise, ID**
  - Agenda and Coordination
    - Review data and focus on AAR and planning for 2023.
    - Overlap with opportunities to meet with FMB, NWCG, NMAC, IPSC, and other groups as appropriate. Develop agenda based around that.
    - Prior to meeting, identify outputs, decisions, etc., for shared expectations.
  - Prioritize attendance (virtual option will be available if needed).

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**Round Robin**

- **All**