



Agency Administrator Subgroup

<https://www.nwccg.gov/partners/iwdg>

Date: 9 August 2023, 1500 – 1545 MT

Members: Lynn Polacca, BIA | Tanya Thrift, BLM | Clay Jordan, NPS | Sam Leneave, NASF | Jesse Bender, IWDG | Mike Haydon, IWDG

Not Present: Chad Stewart, Chair, USFS | Kim Pierson, USFS |

AGENDA

Fall IWDG Meeting

- Reminder that logistics details were sent in July. All members are welcome to attend and participate. Stewart has indicated he will be there.

Draft Memo

- Complex Incident Management Team (CIMT) Mobilization Roster Negotiations
 - Reviewed and discussed current draft. All in attendance agree memo is valuable.
 - Additional edits will clarify and enhance the message.
 - More experienced AAs understand the process and have broader perspectives. Less experienced AAs need continued support and knowledge for rightsizing upon initial mobilization of a CIMT along with a non-biased resource to consult throughout the incident as necessary to consider resource scarcity and allocations.
 - Desired end state is economizing resources for the benefit of all incidents. Third-party is not intended to micromanage the process or second-guess decisions but to bring situational awareness and objective resource information to the negotiation process.
 - Once final edits are reviewed by all, will finalize memo and issue to National Multi-Agency Coordinating Group (NMAC).

IMT Evaluations

- Draft Incident Management Team & Agency Administrator Evaluation Process
 - Fire Management Board (FMB) was briefed on new evaluation form developed by FS National Line Officer Team (NLOT) and proposed to FMB for interagency adoption.
 - Draft form was used in 2022 by some forests and IMTs.
 - Subgroup members review draft and consider whether to provide feedback to FMB collectively or via individual agency channels. Respond to group via email with preference.