
IMT Succession - Oversight Group

Memorandum No. 15-001

Date: 9 October 2015

TO: Aitor Bidaburu, Chair, National Multi Agency Coordination Group
Bill Kaage, Chair, Fire Management Board
Dan Smith, Chair, National Wildfire Coordinating Group

FROM: Bill Kaage, Lead, Incident Management Succession Planning Oversight Group

SUBJECT: Wildland Fire Incident Management Succession Planning – The Way Forward

The purpose of this memorandum is to establish responsibilities for the remaining work associated with achieving the mutual goal of sustainable Incident Management Team (IMT) organizations that support the wildland fire work of the agencies we serve. In order to achieve this goal, we will work toward implementation of consistent IMT succession planning practices that will provide all national teams the ability to attain and subsequently maintain adequate skills sets to function successfully.

In June 2015, the National Wildfire Coordinating Group (NWCG) identified significant accomplishments toward the goal of IMT succession and outlined a path forward to accomplish the work that remains (NWCG Memo #15-007). Remaining activities have been captured within the Oversight Group (OG) IMT Succession Planning Task Log which is comprised of the following elements: IMT Succession tasks identified by group responsible; Key timeframes and actions associated; Crosswalk to former Evolving Incident Management (EIM) Activity; and current status (*attached*).

While various groups are responsible for follow-through, the OG will track accomplishments in order to facilitate reporting to the Fire Executive Council (FEC) as well as the local, state, and other federal leadership bodies.

Based upon discussions within the Fire Executive Council (FEC) inclusive of our non-federal partners, as well as further discussions with the Fire Management Board (FMB), the NWCG, and the National Multi Agency Coordinating Group (NMAC); the Incident Management Succession Planning Oversight Group (OG) has been created to coordinate the work needed to carry on the succession planning effort started by the NWCG.

The OG is composed of representatives of the FMB, the NWCG Executive Board and its dissolved Evolving Incident Management (EIM) Project Team, the NMAC and its sub-committees, and the National Interagency Coordination Center (NICC). It will remain in place as a coordination body until such time as the parent groups (FMB, NMAC, and NWCG) determine the coordination effort no longer requires oversight. Current OG core membership includes:

- Aitor Bidaburu, Chair, National Multi Agency Coordination Group

- Bill Kaage, Chair, Fire Management Board
- Dan Smith, Chair, National Wildfire Coordinating Group
- Evans Kuo, Team Lead, Evolving Incident Management Project
- Sean Cross, Program Manager, National Wildfire Coordinating Group
- Susie Stingley, Center Manager, National Interagency Coordination Center
- Paul Schlobohm, NWCG Liaison to FMB

Questions regarding IMT succession planning and the OG role may be directed toward any member of the Oversight Group. Further, each group having responsibility for various actions will coordinate with and report progress to: William Kaage, Chair, Fire Management Board (FMB) (william_kaage@nps.gov) or Paul Schlobohm, NWCG Liason to FMB, (pschlobo@blm.gov).

Attachment 1 – NWCG Memo #15-007

Attachment 2 – IMT Succession Planning Task Log