

PREDICTIVE SERVICES OVERSIGHT GROUP

MEETING MINUTES – December 4, 2018

Participants: Dan O'Brien, Billy Gardunio, Shane MacDonald, Kim Christensen (for Beth Lund), Nate Benson, GaBriella Branson, Heidi Strader, Nancy Ellsworth

PSOG Charter review, expectations and meeting schedule. One of these items will be the nature of our note-taking and record keeping.

- Decision: PSOG notes will record action items/associated details and decisions/rationale only. This is intended to encourage open and honest dialogue among the group members.
- Decision: PSOG will schedule their calls/meetings around the 2nd Wednesday of every month. Calls will be scheduled at 1200 Pacific.
- Decision: Face to face meetings will be held at least twice a year, quarterly if possible.
- Decision: Per the charter, PSOG members will minimize their use of actings or proxies in order to maintain consistency and continuity among group members.
- Action Item: PSOG members will review the PSOG charter and send updates/revisions to Dan for collection. Changes will be discussed at the January call/meeting.

Review of our initial tasks and strategizing a path forward.

- Action Item: PSOG members will review the Predictive Services Phase 2 Final Report prior to our next call/meeting.
 - Send specific questions/comments to Dan.
 - Dan will coordinate any issues that need to be pushed up to FMB.
 - Agenda topic for next call/meeting will be posted for “PSOG next steps.”

Relationships—ID'ing groups we need to bridge into in order to effectively accomplish our mission.

- Action Item: Dan will reach out to Tim Sexton to flesh out ongoing discussions about Rocky Mountain Research Station relative to support PS research needs; report update at January Meeting.
- Action Item: Nate will reach out to Fire Science Exchange for information on if/how they might provide research support to PS; will report back at January Meeting.
- Action Item: Dan will reach out to FENC Chair Robyn Heffernan RE: PSOG/FENC relationship and PS reps to FENC subcommittees; report back at January Meeting.

Communications—Something of a continuation of the item above, fleshing out frequency and substance of communications and outreach.

- Decision: PSOG members will establish a “PSOG update” as a regular agenda item for their representative groups calls and meetings.
- Decision: Notes will be posted to the PSOG web page located here: <https://sites.google.com/a/firenet.gov/fmb/home/fmb-groups/national-predictive-services-oversight-group>

Next meeting, time and place.

- Decision: PSOG will schedule a face to face meeting in BOI the week of January 7th, tagging a meeting either before or after the scheduled NMAC-GMAC Meeting. Dan will coordinate meeting space.