Process for Posting NWCG Material to Emergency Management & Response Information Sharing and Analysis Center

**Originator:** National Wildfire Coordinating Group, Committees, Sub-Committees, Programs


**Distribution Methods Options:**

- **InfoGram:** E-publication distributed weekly to provide members of the Emergency Services Sector with information concerning the protection of their critical infrastructures. Each e-publication contains a synopsis that describes the topic and provides a link to a site for further information. The topics are categorized as Responder Safety, Fire Prevention/Mitigation, Fire Education, and General Response.

- **HSIN-ES Posting:** Network service provided by DHS that is updated daily to provide all-hazard - all-threat information sharing as well as information announcements, alerts and advisories for the leadership of the Emergency Services Sector.

**Process Diagram:**

1. **Originator**
   - Prepares information and obtains consensus to submit. May be incident/investigation reports, release of new NWCG publications, updates on new applications or programs, training announcements, etc.

2. **NWCG Staff**
   - Reviews information being submitted and recommends type of sharing mechanism (InfoGram or HSIN-ES). Submits through NWCG Coordinator to Communication, Education, & Prevention Committee (CEPC)-USFA representative; if request originated within CEPC they will determine sharing mechanism.

3. **CEPC-USFA Representative**
   - USFA Representative submits to HOST for distribution.

4. **Host**
   - USFA-Critical Infrastructure Protection program receives information from CEPC-USFA Representative and the requested sharing mechanism (InfoGram or HSIN-ES) for National distribution.

5. **EMR-ISAC**
   - Identifies best source distribution/posting, applies AP edits as required, vets edits with originator if necessary, and prepares draft for External Affairs & 508 compliance.

6. **USFA**
   - EMR-ISAC places information in appropriate distribution.