



National Wildfire Coordinating Group

Meeting Minutes – 17 September 2014

NWCG Participants	<p>Executive Board: Dan Smith (Chair, NWCG), Jeff Arnberger for John Glenn (Vice-Chair, BLM), Frank Guzman (USFS), John Segar (FWS), Lyle Carlile (BIA), Mark Koontz (NPS), Jim Erickson (ITC), Will May (IAFC), Rod Bloms (DOI OWF Liaison)</p> <p>Program Management Unit: Sean Cross (NWCG Program Manager), Deb Fleming (Training Branch Manager), Elaine Waterbury (Planning & Management Branch Coordinator), Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison), Tim Blake (Preparedness Branch Coordinator).</p>
Other Participants	Kevin Conn (OWDC Representative), Jon Wallace (Chair, Fire Danger Subcommittee), Matt Jolly (Research Ecologist, USFS Rocky Mountain Research Station), Larry Bradshaw (Meteorologist, RMRS Missoula Fire Sciences Lab), Lisa Elenz (Deputy Program Manager, RD&A), Evans Kuo (EIM Project Lead).

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Action Item Log and Meeting Minutes <i>Handout: Action Item Log and NWCG July 2014 Meeting Minutes</i>	Paul Schlobohm	Approved
2	Request: Approval of NWCG Operations and Workforce Development Committee (OWDC) Wildland Fire Qualification System Guide (PMS 310-1) October 2014 Edition.	Kevin Conn	Approved
3	Request: Approval for Fire Environment Committee (FENC) and Fire Danger Subcommittee (FDS) to begin implementation of 3 updates to the National Fire Danger Rating System (NFDRS): <ul style="list-style-type: none"> ○ Incorporate the Growing Season Index (GSI) to compute live fuel moistures. ○ Incorporate the Nelson Model to compute fine dead fuel moisture. ○ Reduce the number of fuel models in the NFDRS. 	Jon Wallace	Approved
4	Status Report: NFDRS FENC-FDS assessment of recommendations for the Fire Danger Pocket Cards and the revision of the NWCG Pocket Card Standard.	Jon Wallace	N/A
5	Request: Approval to hold NWCG All-Chairs meeting in Feb. 2015.	Paul Schlobohm	Approved
6	Request: Approval to hold NWCG Executive Board meeting in Reno, NV to coincide with the International Association of Fire Chiefs (IAFC) Wildland Urban Interface Conference (March 24-26).	Dan Smith	Approved
7	Status Report: Fire Management Board Business	John Segar	N/A
8	Status Report: The Master Cooperative Wildland Fire Management and Stafford	Dan Smith	N/A

FINAL

Item	Topic	Presenter	Action Taken
	Act Response Agreement Template.		
9	Status Report: Business Round Robin <ul style="list-style-type: none"> ○ Agency Representatives (USFS, BLM, BIA, FWS, NPS). ○ National Association of State Foresters (NASF) ○ Intertribal Timber Council (ITC) ○ International Association of Fire Chiefs (IAFC) ○ Program Management Unit (PMU) Staff 	NWCG Members	N/A
10	Request: Approval for 6-month contract extension/funding obligation for NWCG PMU Administrative Assistant.	Elaine Waterbury	Approved
11	Request: Approval for 6-month contract extension/funding obligation for NWCG PMU Web Assistant.	Elaine Waterbury	Approved
12	Status Report: Evolving Incident Management (EIM) - Response to NWCG Memorandum M-14-08: Fire Management Board Direction for Evolving Incident Management via NWCG EIM Project Lead.	Evans Kuo	NWCG EB position on 9-12-14 EIM Project response to NWCG Tasking Memo M-14-08 will be delivered to Fire Management Board (FMB) via memo. PMU will develop first draft.