



# NWCG Executive Board

## Meeting Minutes – 24 March 2015

<b>NWCG Participants</b>	<p><b>Executive Board:</b> Aitor Bidaburu (USFA), Joel Kerley for Aaron Baldwin (BIA), Dan Smith (Chair, NWCG), Jill McCurdy for Frank Guzman (USFS), Jeff Scott for Mark Koontz (NPS), Will May (IAFC). Not present: Aaron Baldwin (BIA), Jim Erickson (ITC), Rod Bloms (DOI OWF Liaison), John Glenn (Vice-Chair, BLM), Chris Wilcox (FWS), Tim Sexton (RD&amp;A),</p> <p><b>Program Management Unit:</b> Elaine Waterbury (Planning and Management Branch Coordinator), Krysta Shultz (Executive Secretary), Tim Blake (Preparedness Branch Coordinator). Not Present: Sean Cross (NWCG Program Manager), Deb Fleming (Training Branch Manager), Paul Schlobohm (NWCG FMB Liaison).</p>
<b>Other Participants</b>	G. Keith Bryant (IAFC, President & Chairman of the Board), Mark Light (IAFC, CEO & Executive Director), Ryan Depew (NFPA Public Fire Protection Division), Tim Melchert (USFS Co-Op Fire Specialist), John Fish (Chair, WUI Mitigation Committee), Jon Rollens (Chair, NIAC Committee), Joe Stutler (IAFC), Bill Yohn (ETC Committee)

Meeting handouts are available upon request via email at [blm\\_fa\\_nwcg\\_executive\\_secretary@blm.gov](mailto:blm_fa_nwcg_executive_secretary@blm.gov)

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Action Item Review	Tim Blake	N/A
2	<b>Request:</b> Review NIAC Aviation Dispatch Issues and Recommendation	Jon Rollens	<p>EB was briefed on IHOPS recommendation that NWCG establish a dispatch committee based on rationale that increasing complexity in aviation dispatching that may exceed the current dispatch system.</p> <p>NWCG Staff will review the NIAC request, engage as appropriate with National Multi-Agency Coordinating Group (NMAC), Training Development Program and the Interagency Dispatch Implementation Project (IDIP) Team, and provide recommendations to EB. Due: April 2015 EB meeting. Lead: Tim Blake.</p>
3	<b>Status Report:</b> NIAC Aviation Strategy – Progress and Approval of Plan to Move Forward	Jon Rollens	<p>Approved</p> <p>NIAC to write briefing paper to review the progress, primary areas of research and emerging technologies on the Aviation Strategy. Due: October 2015 EB Meeting. Lead: Jon Rollens</p> <p>EB to communicate via memorandum to Fire Management Board (FMB) on progress and intent of NIAC regarding the Aviation Strategy. Due: 15 April 2015. Lead: Paul Schlobohm.</p>

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Item	Topic	Presenter	Action Taken
4	<b>Request:</b> Master Co-Op WF Management and Stafford Act Response Agreement	Dan Smith and Tim Melchert	Present a final draft of the Master Co-Op Agreement to the Executive Board for circulation and vetting with agency directors and solicitors. Due: 02 April 2015. Lead: Dan Smith.
5	<b>Status Report:</b> International Association of Fire Chiefs (IAFC) Update	Keith Bryant	Brief overview and role of the IAFC in relation to NWCG.
6	<b>Status Report:</b> National Fire Protection Association (NFPA) Standards Update	Ryan Depew	Presentation of standards for new and existing technical committees.  NFPA offered the capability of their online standards platform to be used by NWCG.
7	<b>Request:</b> Six Minutes for Safety - Proposal to Host an Annual Week of Remembrance to Honor Fallen Firefighters	Tim Blake	Approved
8	<b>Request:</b> Membership for the Operations Training Committee	Tim Blake	Approved  Provide an IAFC representative to the OTC Committee. Due: 15 April 2015. Lead: Will May
9	<b>Status Report:</b> 2014 Emergency Medical Service Awards Press Release	Tim Blake	Approved
10	<b>Status Report:</b> National Association of State Foresters (NASF) – New annual mitigation awards	Dan Smith	Inaugural award presented at the WUI Conference, Mar. 2015.
11	<b>Status Report:</b> WUI Mitigation Committee Update – Projects & Interactions	John Fish	Brief discussion on WUIMC projects and involvement with the WFSTAR Refresher.
12	<b>Status Report:</b> Fire Management Board Update	N/A	Cancelled
13	<b>Status Report:</b> Lightning Round Updates	All	NWCG Staff requested a status report and/or action on previous EB agreement to move NWCG Products position to DOI FTE.  EB to task via memorandum NWCG Staff and NWCG Training Development Program to conduct training system assessment and recommend future actions. Due: 15 April EB meeting. Lead: Sean Cross

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