



NWCG Executive Board

Meeting Minutes – 20 May 2015

NWCG Participants	<p>Executive Board: Aitor Bidaburu (USFA), Dan Smith (Chair, NWCG), John Glenn, Vice-Chair (BLM), John Segar for Chris Wilcox (FWS), Mark Koontz (NPS), Rod Bloms (DOI OWF Liaison), Will May (IAFC). Not present: Aaron Baldwin (BIA), Frank Guzman (USFS), Tim Sexton (RD&A), Jim Erickson (ITC).</p> <p>Program Management Unit: Krysta Shultz (Executive Secretary), Tim Blake (Operations Branch Coordinator), Sean Cross (NWCG Staff Manager), Deb Fleming (Training Development Program Manager), Paul Schlobohm (NWCG FMB Liaison). Not present: Elaine Waterbury (Planning Branch Coordinator)</p>
Other Participants	Dick Bahr (OWF), William Ott (USFS), Justin Holsomback (FWS)

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Status Report: Presentation/discussion focusing on Fire Training Centers including the National Wildland Fire Training Center, the Geographic Area Training Representatives, and the NWCG Training Branch.	Frank Guzman	In coordination with NWCG, members and other pertinent leaders and stakeholders will analyze the appropriate level of coordination and collaboration needed with entities such as FEMA, Geographic Area Training Representatives, National Wildland Fire Training Centers, Leadership Subcommittee, and Lessons Learned Center (ie: NWCG TM-15-003). An update will be presented in June 2015.
2	Status Report: Interagency Aviation Training Subcommittee (IATS) Recommendation Update	Erin Horsburgh	NWCG staff to attend the next IATS meeting to manage and validate roles, responsibilities and expectations specific to the operations of the subcommittee.
3	Status Report: Incident Management Succession Planning updates	Bill Kaage	<p>Briefing on the support from the Federal Fire Policy Council (FFPC) for the continuation of Incident Management Succession Planning via interagency intergovernmental wildland fire groups.</p> <p>NWCG to communicate via memorandum the details of the research execution and program plan accomplished through the completion of Evolving Incident Management Phase 3. Due: 17 June 2015. Lead: Paul Schlobohm.</p> <p>Better delineate and verify actions and core components assigned to the interagency intergovernmental wildland fire groups for the completion of Incident Management Succession Planning. Prepare a briefing on the</p>

FINAL

Item	Topic	Presenter	Action Taken
			execution plan for the June FMB Meeting. Due: 24 June 2015. Lead: Bill Kaage, Paul Schlobohm, Sean Cross, Aitor Bidaburu, Evans Kuo, Dan Smith, Susie Stingley.
4	Request: Approval of the NWCG Master Committee Charter with Signature, Executive Board Expectations of NWCG Committee Members and Executive Board Strategic Priorities.	Sean Cross	Approved
5	Status Report: NWCG Training System Assessment and CEPC Call Update	Sean Cross	The program assessment overview is underway. Team is identifying foundational issues utilizing past research of operational evaluations (i.e. WFI) to increase the functionality of the program decreasing duplication and repetition where possible.
6	Status Report: Lightning Round	All	N/A