



# NWCG Executive Board

## Meeting Minutes – 17 June 2015

<b>NWCG Participants</b>	<p><b>Executive Board:</b> Aitor Bidaburu (USFA), Dan Smith (Chair, NWCG), John Glenn, Vice-Chair (BLM), Chris Wilcox (FWS), Jill McCurdy for Frank Guzman (USFS), Jeff Scott for Mark Koontz (NPS), Tim Sexton (RD&amp;A), Will May (IAFC). Not present: Aaron Baldwin (BIA), Rod Bloms (DOI OWF Liaison), Jim Erickson (ITC).</p> <p><b>NWCG Staff:</b> Deb Fleming (Training Development Program Manager), Elaine Waterbury (Planning Branch Coordinator), Krysta Shultz (Executive Secretary), Sean Cross (NWCG Staff Manager). Not present: Tim Blake (Operations Branch Coordinator), Paul Schlobohm (NWCG FMB Liaison).</p>
<b>Other Participants</b>	Budget Advisory Unit: Lisa McDevitt (Chair, BLM), Jeff Scott (NPS), Lori Streeter (USFS), David Peters (BIA).

*Meeting handouts are available upon request via email at [blm\\_fa\\_nwcg\\_executive\\_secretary@blm.gov](mailto:blm_fa_nwcg_executive_secretary@blm.gov)*

Item	Topic	Presenter	Action Taken
1	Welcome and Agenda Review	Deb Fleming	N/A
2	<b>Request:</b> 2016 Budget Review and Approval	Elaine Waterbury	Board members reviewed the FY16 budget, examined projects that were unfunded and targets for the out years.  Approved. EB requested BAU go forward to USFS and DOI to request additional funds.
3	<b>Status Report:</b> Long-Term Budget and Staffing Management	Sean Cross	Board members were briefed on the June 9, 2015 meeting between NWCG Staff and BAU where long term budget and staffing management were discussed. NWCG Staff will work with BAU to develop 5-year budget planning cycle and update the NWCG staffing MOU to include possibility of housing all NWCG Staff and NWCG Training Development Program FTE under single agency and using shared funding across the entire structure.
4	<b>Status Report:</b> Update on the Interagency Fuels Treatment Decision Support System (IFTDSS) and Wildland Fire Decision Support System (WFDSS)	Tim Sexton	Board briefed on recent revisions and updates made to the Wildland Fire Decision Support System (WFDSS) and gained knowledge on the development of new applications.
5	<b>Status Report:</b> IMT Succession Plan Oversight Group Update	Sean Cross	All prior recommendations presented at the July 2015 meeting have been completed and a draft memo addressing the completion of NWCG Evolving Incident Management (EIM) Implementation Project was shared.
6	<b>Approval:</b> NWCG Glossary – Discussion of “wildfire” definition	Elaine Waterbury	Review and make recommendations to modify the NWCG Glossary term <i>wildfire</i> . Present clear justification on the specifics of the modified

**FINAL**

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			definition. Due: 15 July 2015. Lead: Elaine Waterbury (lead), Sean Cross, Kim VanHemelryck, Dick Bahr, and Mark Koontz.
7	<b>Status Report:</b> National Fire Danger Rating System (NFDRS) Update	Elaine Waterbury	The Fire Danger Subcommittee will be meeting in early July to discuss rollout work associated with the National Fire Danger Rating System (NFDRS). An update on the progress will be presented at the July NWCG Meeting.
8	<b>Status Report:</b> Agency updates on approval of the Master Cooperative Wildland Fire Management and Stafford Act Response Agreement national template	Dan Smith	Present a final draft of the Master Co-Op Agreement to the Executive Board for signature. Due: 17 July 2015. Lead: Dan Smith
9	<b>Status Report:</b> Lightning Round	All	Executive Board supports the request for Andrew Bailey of Geospatial Subcommittee to represent NWCG on Federal Geographic Data Committee – Federal Lands Working Group.