



NWCG Executive Board

Meeting Minutes – 17 February 2016

NWCG Participants	<p>Executive Board: Bob Roberts, vice-Chair (BIA), Dan Smith (NASF), John Glenn, Chair (BLM), Kevin Conn (FWS), Mark Koontz (NPS), Rod Bloms (DOI OWF Liaison), Will May (IAFC), Aitor Bidaburu (USFA), Evans Kuo for Jill McCurdy (USFS), Tim Sexton (RD&A). Not present: Jim Erickson (ITC),</p> <p>NWCG Staff: Deb Fleming (Training Development Program Manager), Krysta Shultz (Executive Secretary), Sean Cross (NWCG Program Manager), Tim Blake (Operations Branch Coordinator), Elaine Waterbury (Planning Branch Coordinator). Not present: Paul Schlobohm (NWCG FMB Liaison)</p>
Other Participants	Lori Streeter (FS, Budget Advisory Unit Representative), Robyn Heffernan (Chair, Fire Environment Committee), Ed Delgado (Chair, National Predictive Services Committee), Kelly Martin (DOI OWF Detailer)

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Active Tasking Review	Elaine Waterbury	N/A
2	Review and Approval of the NWCG Budget Guidance FY 2017	Elaine Waterbury	Approved
3	NIOSH requests NWCG support for two studies: a) Cohort Mortality Study and b) Long-Term Health Study. Issue: a) Does NWCG support the request and b) Does this need to be vetted through higher authorities?	Tim Blake	Approved Letter from EB Chair to NIOSH was delivered 2-19-16 indicating NWCG support of the proposed research studies and specifying all NWCG represented firefighters.
4	Briefing on the proposed revision of S-420, Command & General Staff	Tim Blake Deb Fleming	Approved Executive Board was briefed on S-420, Command and General Staff, training course issues, which include delivery and content problems. OTC provided briefing paper to branch coordinator requesting NWCG Training Development Program to revise the 2002 version of the S-420 Command and General Staff training course. Executive Board supports this request.
5	Brief review and approval of the following: a) 2016 Interagency Incident Business Management Handbook (IIBMH)	Tim Blake	a) Approved b) Tim Blake will email summary of changes to the 2016 Aerial Supervision Guide to the Executive Board, then seek Board

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	b) 2016 Aerial Supervision Guide		approval for the issuing the updated guide.
6	Review and discuss the proposal from the Incident Business Committee (IBS) to host a National Incident Business Meeting	Tim Blake	Executive Board was briefed on Incident Business Committee (IBC) desire to host a national incident business workshop in 2017. Board expressed support for the concept. IBC members will work through the meeting approval process.
7	Presentation and discussion of the impacts of Real-Time Observation Monitor and Analysis Network (ROMAN) application	Robyn Heffernan Ed Delgado	Board updated on status of ROMAN application. Two separate issue papers, one from NWCG Fire Environment Committee (FENC) and one that was a previous request from the NICC Predictive Services Manager to the WFIT organization. Board had inadequate preparation time and the two documents were asking two different things. FENC to provide business need and recommendation regarding ROMAN related issues at the March Executive Board meeting.
8	Annual Meeting Recap	Sean Cross	The 2016 NWCG Annual Meeting was a big success. As always, bringing the NWCG Executive Board, Staff, and Committee members together to collaborate is vitally important to our mission. Action Items captured during the meeting will be formalized and sent out for review.
10	Lightning Round	All	N/A

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