



NWCG Executive Board

Meeting Minutes – 18 January 2017

NWCG Participants	<p>Executive Board: Dalan Romero, vice-Chair (BIA), John Glenn, Chair (BLM), Shane McDonald (FWS), Will May (IAFC), Mark Koontz (NPS), Aitor Bidaburu (USFA), Frank Guzman (USFS), Tim Sexton (RD&A). Not Present: Jim Erickson (ITC), Rod Bloms (DOI OWF Liaison), Dan Smith (NASF).</p> <p>NWCG Staff: Krysta Shultz (Executive Secretary), Sean Cross (NWCG Program Manager), Tim Blake (Branch Coordinator), Paul Schlobohm (NWCG FMB Liaison), Deb Fleming (Branch Coordinator), Josh Haney (Acting Trn. Dev Pgm Manager), Jesse Bender (Publications Manager), Nancie Turner (Website Manager).</p>
Other Participants	N/A

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review	Paul Schlobohm	N/A
2	Update: Aviation Strategy Tasking	Tim Blake	Mike Pietz, Chair, Interagency Aviation Strategic Plan Subcommittee (IASPS) will deliver a draft strategy to the National Interagency Aviation Committee (NIAC) at the end of Feb 2017. NWCG can anticipate a review by April 2017.
3	Update on NIAC's Review of the 2010 NASF Coop Aviation Standards	Tim Blake	Review and discussion of the beginning stages of NIAC's effort to re-engage and re-initiate the effort to update the 2010 NASF Coop Standards.
4	Annual Meeting Update	Paul Schlobohm Sean Cross	Board reviewed a final draft of the Annual Meeting agenda and was given a brief update of anticipated activities and topics to be presented.
5	Staffing Update	Josh Haney Sean Cross	The following NWCG Staff Position(s) have been filled: a) Publications Manager (Jesse Bender) b) Website Manager (Nancie Turner) c) Training Development Pgm Manager (Josh Haney – acting) Multiple NWCG Training Development Program positions are open and in various stages of the HR process.
6	WFIT SOPs Update	Paul Schlobohm	Board members briefed on the structure of the WFIT SOP which included: a) Governing Principles: Includes leaders' intent with appropriate signatures. Designed to enable procedural guides to be nimble. b) Investment Decision SOP provides NWCG guidance relative to other WFIT stakeholders.
7	NWCG Support to WFIT a) Approval of new committee Primary Objectives to establish and revise capabilities	Paul Schlobohm	Review and discussion of the proposal to add IT expectations to committee objective statements. Expectations may not be the same for all.

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	<p>related to information and technology</p> <p>b) Review draft NWCG Guidance to Committees in support of WFIT</p> <p>c) Review draft templates to support committee deliverables and NWCG upward reporting to FMB</p>		
8	USAID/OFDA Disaster Assistance Support Program – NWCG Detail Request	Sean Cross	Approved. Will work in coordination with Chris Knobel (USAID/OFDA) to coordinate the specifics of the detail.
9	FEMA/AHIMTA Update	Deb Fleming	National Qualification System (NQS) and NIMS Refresh are on hold as a result of administration staffing changes.
10	Lightning Round	All	<p>Mike Cherry replaced Jason Steinmetz as Chair, NIMS Integration Committee (NIMSIC)</p> <p>Pat McDowell replaced Fred Turck as Chair, Communication, Education & Prevention Committee (CEPC)</p> <p>Kristina Randall replaced Jim Engel as Chair, Wildland Urban Interface Mitigation Committee (WUIMC)</p> <p>Frankie Romero replaced Kim VanHemelryck as Chair, Fuels Management Committee (FMC)</p> <p>Mike Ward replaced Darryl Jones as Chair, Fire Use Subcommittee (FUSC)</p>

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