



NWCG Executive Board

Meeting Minutes – 19 July 2017

NWCG Participants	<p>Executive Board: Dalan Romero, Chair (BIA), Jeff Arnberger (BLM), Frank Guzman (USFS), Ted Mason for Shane McDonald (FWS), Will May (IAFC), Mark Koontz (NPS), Dan Smith (NASF), Aitor Bidaburu (USFA). Not Present: Rod Bloms (DOI OWF Liaison), Tim Sexton (RD&A), Jim Erickson (ITC).</p> <p>Staff: Krysta Shultz (Executive Secretary), Sean Cross (NWCG Program Manager), Tim Blake (Coordinator), Paul Schlobohm (NWCG FMB Liaison), Deb Fleming (Coordinator), Josh Haney (Acting Trn. Dev Pgm Manager), Nancie Turner (Webmaster).</p>
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Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review	Paul Schlobohm	N/A
2	FEMA – NIMS NQS and associated documents update	Deb Fleming	Adjudication sessions are underway to review comments submitted during the National Engagement period for the following guidance documents: Credentialing Guide, Mutual Aid Guide, National Qualification System Guide, 509s (position description and qualification document) and position task books. Initial indications show that NWCG comments are being considered and will be incorporated as appropriate. Target completion date for these documents is September 2017.
3	Training Program Update	Josh Haney	Board members were given a brief overview of the various stages of contracts related to the training improvement project. The contract partnership with FEMA for LMS supported course delivery may expire at the end of August. This will take away the ability for people to take online courses. FEMA is interested in continuing to support us and a short term fix is being explored to prevent a break in service.
4	Communication Forum – Delivery Mechanism	Mark Koontz	Board members provided input on the process for delivering NWCG memorandums via the new automated email mechanism (i.e. Mailchimp). Goal is to keep the process streamlined while allowing executive board members discretionary time prior to sending memo correspondence. Staff will work to outline a process that addresses these issues.
5	Lightning Round	All	N/A

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