



# NWCG Executive Board

## Meeting Minutes – 15 November 2017

<b>NWCG Participants</b>	<p><b>Executive Board:</b> Dalan Romero, Chair (BIA), Jeff Fedrizzi for Jeff Arnberger (BLM), Shane McDonald (FWS), Dan Smith (NASF), Will May (IAFC), Rod Bloms (DOI OWF Liaison), Mark Koontz (NPS). Not Present: Jim Erickson (ITC), Tim Sexton (RD&amp;A), Aitor Bidaburu (USFA), Frank Guzman (USFS).</p> <p><b>Staff:</b> Krysta Shultz (Executive Secretary), Sean Cross (NWCG Program Manager), Paul Schlobohm (NWCG FMB Liaison), Deb Fleming (Coordinator), Tim Blake (Coordinator), Josh Haney (Training Dev Program Manager), Nancie Turner (Webmaster), Jesse Bender (Publications Manager).</p>
<b>Other Participants</b>	Jim Engel (Chair, Wildland Fire Investigation Subcommittee).

*Meeting handouts are available upon request via email at [blm\\_fa\\_nwcg\\_executive\\_secretary@blm.gov](mailto:blm_fa_nwcg_executive_secretary@blm.gov)*

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review	Paul Schlobohm	N/A
2	NWCG November 2017 IT Capabilities	Paul Schlobohm	Approved. Will be presented to the Fire Management Board (FMB) in December.
3	<i>Wildland Firefighter Fatalities In The United States 2007-2016, PMS 841</i>	Tim Blake	Approved with edits. NWCG will finalize for publication.
4	Military Use Handbook Stewardship	Tim Blake	NMAC recommended the Military Use Handbook (MUHB) become an NWCG Publication. NWCG agreed and assigned the National Coordination System Committee (NCSC) as the steward. NCSC will revise the MUHB to align with NWCG standards and establish a regular revision process.
5	Proposal of new CEPC Subgroup: Public Information Officer Subcommittee	Deb Fleming	Approved.
6	Annual Meeting Update	Josh Haney	Board members given an update on the status of the agenda for the annual meeting. Key components include: Discussion of an Exec Board panel, inquiries into Executive Leadership participation, length of meeting, location, and attendance.
7	FEC Tasking to NWCG: Re: Qualifications Alignment Update	Sean Cross	Board briefed on the status of the FEC Tasking which is in the final phase of completion. A draft will be circulated for review prior to submitting a response.

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8	NFPA 921: <i>Guide for Fire and Explosion Investigation</i> ; Chapter 28: Wildfire Investigations Update	Jim Engel	Board briefed on the revision of the NFPA 921, Chapter 28 standard that is currently at odds with NWCG guidance on wildfire investigations. Awaiting final draft to be released to confirm these concerns. If no resolution, may need to send correspondence from the Executive Board to NFPA.
9	Annual Review of NWCG Shared Funding Agreement	Deb Fleming	Approved. Will update the <i>Appendix B – Contact List</i> and post to website.
10	Area Command and S-620 Update	Josh Haney	The S-520/S-620 Steering Committee will be meeting at the end of November to discuss the validity of Area Command. Dan Smith, Tim Sexton, and Bill VanBruggen will attend to represent NWCG.
11	IAFC Request for Review Proposed Change Document for Variation of the IAFC L-580 Program	Will May	Board briefed on IAFC's proposal. Coordinator will request OTC and Leadership Subcommittee review and provide recommendation.
12	Lightning Round	All	<p>Ben McCrain to replace Jamie Parker as chair of the Incident Business Committee (IBC) in October 2018.</p> <p>Steve Shaw to replace Mark Jones as chair of the Operations Training Committee (OTC) in December 2017.</p> <p>FEMA has released the NIMS revision as well as the NIMS Guideline for National Qualification System, a set of Job Titles/Position Qualifications (509s), NQS Position Task Books, and NIMS Guideline for Mutual Aid. The NIMS Integration Committee will take the initial lead on reviewing the documents and providing recommendations on next steps for NWCG.</p> <p>NWCG and FMB will review the draft Aviation Strategy Tasking to NIAC and provide comments to Tim Blake. Future meetings may be needed depending on comments received.</p>

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