



NWCG Executive Board

Meeting Minutes – 20 December 2017

NWCG Participants	<p>Executive Board: Garth Fisher Chair (BIA), Jeff Arnberger (BLM), Shane McDonald (FWS), Dan Smith (NASF), Will May (IAFC), Aitor Bidaburu (USFA), Frank Guzman (USFS), Tim Sexton (RD&A), Mark Koontz (NPS). Not Present: Jim Erickson (ITC), Rod Bloms (DOI OWF Liaison).</p> <p>Staff: Krysta Shultz (Executive Secretary), Sean Cross (NWCG Program Manager), Paul Schlobohm (NWCG FMB Liaison), Deb Fleming (Coordinator), Josh Haney (Training Dev Program Manager), Nancie Turner (Webmaster), Jesse Bender (Publications Manager). Not Present: Tim Blake (Coordinator).</p>
Other Participants	Jon Wallace (Chair, Fire Danger Subcommittee), Robyn Heffernan (Chair, Fire Environment Committee), Clint Cross (Fire Danger Subcommittee).

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review	Paul Schlobohm	N/A
2	NFDRS 2016 Model Rollout and Implementation	Jon Wallace	Board briefed on the plan to update and educate users beginning 2018 on the new science contained within the NFDRS 2016 model. Full transition anticipated for May 2020.
3	Annual Meeting Update, Senior Executive Leadership Participation, and EB Spokesperson	Josh Haney	Board given a brief update on the final agenda and anticipated activities for the Annual Meeting. Board members will seek interest in attendance from Senior Leadership.
4	Update: TM-17-001 Re National Interagency Qualifications for Wildland Fire Response	Sean Cross	Approved with edits. NWCG will finalize and send memo by Dec 22 nd .
5	Update: NWCG Course Development, Delivery, and Content Ownership	Dan Smith	Members updated on the information given to the Operations and Training Committee (OTC) at their November meeting. Members discussed further clarification of NWCG guidance and deferred any decision or action to a subsequent joint meeting with the Fire Management Board.
6	NIMS Update(s): a) NIMSIC Update and Review of FEMA NIMS Documents b) AHIMTA San Diego Symposium Update	Deb Fleming	a) NIMS Integration Committee (NIMSIC) is comparing NWCG standards against FEMA NQS and related documents for any discrepancies. Will brief the Board and OTC on outcomes and follow-up recommendations in January. b) AHIMTA Symposium was well attended and resulted in good collaboration and information sharing. AHIMTA is comparing their qualifications guide with NIMS guidance to ensure they meet or exceed minimum standards.
7	Executive Board Chair Assignment	Sean Cross	Garth Fisher (BIA) will assume Chair responsibilities in January with Frank Guzman (USFS) as Vice-Chair.
8	Lightning Round	All	N/A

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