



NWCG Executive Board

Meeting Minutes – 15 February 2018

NWCG Participants	<p>Executive Board: Garth Fisher, Chair (BIA), Jeff Arnberger (BLM), Shane McDonald (FWS), Dan Smith (NASF), Will May (IAFC), Rod Bloms (DOI OWF Liaison), Mark Koontz (NPS), Aitor Bidaburu (USFA), Frank Guzman (USFS), Jim Durglo (ITC). Not Present: Tim Sexton (RD&A).</p> <p>Staff: Rhiannon Touchette (Executive Secretary - Acting), Sean Cross (NWCG Program Manager), Paul Schlobohm (NWCG FMB Liaison), Deb Fleming (Coordinator), Tim Blake (Coordinator), Josh Haney (Training Dev Program Manager), Nancie Turner (Webmaster), Jesse Bender (Publications Manager).</p>
Other Participants	Jay Winfield (Director, National Fire Training Centers, USFS), Clint Cross (Fire Danger Subcommittee), Steve Shaw (OTC Chair), Mike Cherry (NIMSIC Chair), Erin Burkhammer (Annual Meeting Facilitator)

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Tasking / Publication Status, Agenda Review	Paul Schlobohm	N/A
2	NIMS-NQS Update	Deb Fleming Mike Cherry	Executive Board briefed on FEMA-NIC's appreciation and use of NIMSIC feedback regarding the recently released NIMS documents. NIMSIC and OTC will be discussing next steps and recommendations for the Executive Board.
3	Draft NFDRS2016 Release Memorandum	Paul Schlobohm Clint Cross	Executive Board briefed on draft memo provided by Fire Danger Subcommittee. Approved in principle. EB comments due February 16. Staff to work with Fire Danger Subcommittee to finalize for release.
4	Response to RMCG request regarding IRPG Watch Out Situations	Deb Fleming	Executive Board briefed on draft memo provided by OTC. Approved. Deb to finalize for release.
5	OTC New Chair Report/Update	Steve Shaw	Steve and the Executive Board discussed decision space, inter-committee coordination, committee membership, and the leadership curriculum.
6	Follow-up on January 2018: OTC recommendation on CGAC request to rescind EB-M-16-016 and extend deadline for Type 3 qualifications outside local area to October 1, 2020	Dan Smith	Dan briefed the Executive Board on discussions he has had as NMAC Chair about this CGAC request. The Executive Board does not support extending the deadline until 2020.
7	IMT Succession Planning Oversight Group update	Dan Smith Paul Schlobohm	Executive Board supports the recommendation from the Chair on plans to charter a group under FMB, NMAC, and NWCG to carry on the existing and emerging work.
8	Annual Meeting Wrap-up	All	Executive Board and staff reflected on this meeting, conducted February 13-15.

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9	Spring Meeting Update	Deb Fleming	Deb presented a proposed agenda for the week of May 7. Approved. Staff to finalize agenda and coordinate logistics.
10	FY 19 Budget Update	Deb Fleming	The Budget Advisory Unit recommended that NWCG submit a flat budget. Executive Board concurred. Deb reviewed next steps for staff and committees.
11	Radio Standards and Use Subcommittee Status	Tim Blake	Executive Board briefed on progress made to stand up the subcommittee
12	Lightning Round	All	N/A