



# NWCG Executive Board

## Meeting Minutes – 21 March 2018

<b>NWCG Participants</b>	<p><b>Executive Board:</b> Garth Fisher, Chair (BIA), Jeff Arnberger (BLM), Shane McDonald (FWS), Dan Smith (NASF), Will May (IAFC), Rod Bloms (DOI OWF Liaison), Jim Durglo (ITC), Aitor Bidaburu (USFA), Frank Guzman (USFS), Tim Sexton (USFS), Mark Koontz (NPS).</p> <p><b>Staff:</b> Sean Cross (NWCG Program Manager), Paul Schlobohm (NWCG FMB Liaison), Deb Fleming (Coordinator), Tim Blake (Coordinator), Nancie Turner (Webmaster), Jesse Bender (Publications Manager), Krysta Shultz (Executive Secretary), Josh Haney (Training Dev. Program Manager).</p>
<b>Other Participants</b>	Susie Stingley (NCSC Chair), Rick Gividen (LMS Project), Jim Engel (Chair, Wildland Fire Investigation Subcommittee), Terri Jenkins (CEPC Chair), Rusty Warbis (NIA).

*Meeting handouts are available upon request via email at [blm\\_fa\\_nwcg\\_executive\\_secretary@blm.gov](mailto:blm_fa_nwcg_executive_secretary@blm.gov)*

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review	Paul Schlobohm	N/A
2	Wildland Fire Investigation Subcommittee Update on NFPA 921	Jim Engel	Board briefed on the revision status of NFPA 921, Chapter 28. NWCG staff will work with Jim to revise and shorten the draft letter to NFPA. Will route to Executive Board for review prior to release.
3	FY19 Budget Recommendation for Approval	Deb Fleming	Approved.
4	NMAC Request to NWCG for Definition of Local Area	Dan Smith	Brief discussion regarding the continual effort in defining local area and issues associated with Type 3 Incident Management Teams. Dan Smith and Deb Fleming will set up a meeting with Jeff Arnberger, Frank Guzman, Aitor Bidaburu, and reps from OTC, NCSC and DMC. The intent is to clearly define national mobilization and to clarify the intent of the NWCG 16-016 guidance.
5	Fair Share Cost Analysis – Request for Support to Move Forward	Susie Stingley	Board briefed on the recommendation of developing a national workload and Fair Share Cost Analysis Tool to determine the interagency share of funding and staffing for a dispatch center. Board supports standing up a NCSC task team with appropriate disciplines and agency balance to develop standards to support the analysis.
6	NWCG S-620 Area Command Steering Committee	Tim Sexton	The Board supported the Area Commanders' recommendation that 1) there is a continued need for the S-620 training course; 2) an updated S-620 could be developed and delivered by fall 2018; and 3) the S-620 steering committee should be separated from the S-520 steering committee and work under the NWCG Operations and Training Committee. Discussion indicated the need to address team training from type 3 thru area command (e.g., S-320, S-420, S-520, S-620).

**FINAL**

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7	Use of LSC Twitter on USFS Leaflet	Frank Guzman		Board supports USFS use of NWCG LSC Twitter account on USFS leadership cards.
8	Update on Status of S-420	Josh Haney		The Board did not support certifying objectives while at the same time rejecting associated course content, as was discussed by the NWCG Operations and Training Committee. Deb will take to the OTC for resolution. In the interim, scheduled courses in MT, OR, and TX may be conducted with the test materials and attendees can receive certificates as have students in previous test sessions. Discussion indicated the need to address team training from type 3 thru area command (e.g., S-320, S-420, S-520, S-620).
9	LMS Update: Managing our Training Data and Transition to Next Phase	Josh Haney Rick Gividen		Board briefed on completion of Idea Phase; supports initiation of Concept Phase with \$20K FY18 funding.
10	NIAC Update: Status of Aviation Strategy	Tim Blake		FMB is recommending the <i>Interagency Wildland Fire Management Aviation Strategic Plan - Vision 2027</i> move forward to close out with the GAO.
11	NIAC Proposal of New Units and Subcommittees: a) ATGS/ATS Unit b) Leadplane Pilot/ATP Unit c) Aviation Risk Management Subcommittee	Tim Blake		Approved.
12	May Meeting Update	Deb Fleming		Board is available for the spring meeting in Emmitsburg May 7-10. Will proceed with planning.
13	Lightning Round	All		N/A

**FINAL**