



Executive Board (EB): Jeff Arnberger (BLM), Aitor Bidaburu (USFA), Rod Bloms (DOI OWF Liaison), Jim Durglo (ITC), Garth Fisher (BIA), Frank Guzman (USFS), Mark Koontz (NPS), Will May (IAFC), Kevin Conn for Shane McDonald (FWS), Tim Sexton (USFS RD&A). Not Present: Dan Smith (NASF).

NWCG Staff: Tim Blake (Coordinator), Sean Cross (NWCG Program Manager), Deb Fleming (Coordinator), Josh Haney (Training Dev. Pgm Manager), Paul Schlobohm (NWCG FMB Liaison), Krysta Shultz (Exec. Secretary).

Guests: Josh Simmons (BIA), Annie Benoit (NWCG Training Specialist), Mike Cherry (Chair, NIMS), Robyn Heffernan (Chair, FENC), Pete Lahm (Chair, SMOC), Roshelle Pederson (Chair, DMC), Cathy Pipkin (Interim Chair, NCSC), Dan O’Brien (Chair, National Coordination Center Managers), Bill Fletcher (Chair, Dispatch Efficiencies Subcommittee), Sean Peterson (Acting NICC Manager)

Topic & Notes	Decision
Status of <i>M-582 Fire Program Management – Leading Complex Programs</i> Liaison Position	Frank Guzman (USFS) will be the EB liaison to the training course.
USFA Wildland firefighting safe separation distances article <ul style="list-style-type: none"> The USFA RD&A web post, “Wildland firefighting safe separation distances,” presents information about recent research on wildland fire safety zones. Brett Butler (USFS) is working on a safety zone app supported by USFS RD&A. Tim Sexton to provide an update in July. Will coordinate with NWCG upon completion of the app for release of communication. 	N/A
Fire Environment Committee update: Satellite data requirements for wildland fire <ul style="list-style-type: none"> Presentation and discussion of FENC creating a Satellite Data Task Team that will determine raw and forecaster improved data requirements for the new Geostationary Satellites (GOES) 16 &17 and the Joint Polar Satellite System (JPSS) for wildland fire purposes. Task team will be created with representatives from operations, remote sensing, fire environment, and data management areas. 	EB supports creation of the Satellite Data Task Team; FENC to update the EB as appropriate.
NWCG Chair rotation – proposal and decision	The NWCG rotation schedule will remain the same with BIA as the current Chair.
Meeting Management Business Processes <ul style="list-style-type: none"> Business process for Executive Board meeting will move to a Team Drive environment within Firenet. Meeting materials, agenda topics, and minutes (for edit) will be found within this location. 	N/A
NWCG NIMS National Qualifications System Position Endorsement Process Tasking <ul style="list-style-type: none"> EB reviewed the draft tasking memorandum, “NWCG NIMS National Qualification System Position Endorsement Process.” The tasking was drafted in conjunction with OTC. 	Approved
Smoke Committee briefing and discussion <ul style="list-style-type: none"> Requested input on agency smoke management concerns. 	N/A



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<ul style="list-style-type: none">• SMOC is prepared to facilitate defining “appropriate” Best Smoke Management Practices to support how agencies address NAAQS exceedance due to prescribed fire under the 2016 Exceptional Event Rule.• Committee is engaged in addressing training and creating materials surrounding the impacts of smoke on roadway safety for both the public and emergency responders. Related material was included in this year’s IRPG.• A technical publication addressing prescribed fire and wildfire is almost complete and will undergo review by NWCG before release.• Agency participation on SMOC is currently limiting effectiveness.	
<p>Data Management Committee briefing: Progress of Data Management Strategy including the Data Cache Concept</p> <ul style="list-style-type: none">• Update on the requirements analysis of the data cache and implications for workflow and development priorities.• The Data Cache and the Enterprise Data and Application Capability Model represents the vision for business and data capabilities• DMC roster is shifting from an agency to business function approach to support inter-committee coordination.	N/A
<p>Operations and Training Committee revised name, mission, and objectives</p> <ul style="list-style-type: none">• Discussions of an OTC revision began in Nov/Dec 2017. Proposed name change to the Position Standards and Qualifications Committee. The primary objectives and structure is a work in progress.• Still discussing exactly what collaboration on setting priorities means and how it relates to positions.• Will come back to Exec Board with final draft for approval.	N/A
<p>Command and General Staff Standards and Structure of Position Management</p> <ul style="list-style-type: none">• Proposal made to establish a permanent structure within the NWCG to provide effective leadership and management in identified ICS command and general staff functional areas.• A number of issues influenced the proposal: Previous EB discussions/decisions regarding S-520 and S-620 management, which identified gaps in coverage in key ICS functional areas; Current OTC effort to revise name, mission and objectives; Creation of task team under OTC to develop duties for command and general staff positions.	<ul style="list-style-type: none">• EB will establish task team to review proposal and recommend appropriate organizational structure.• EB will request that OTC hold off on establishing command subcommittee and command and general staff task team.• Topic will be added to July agenda.



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<p>Incident Business Committee – Business Processes, Interagency Business Management course (S-260) accomplishments</p> <ul style="list-style-type: none">IBC tasking to analyze current business processes and look for opportunities to create efficiencies by using current technology advances. Make recommendations where improvements could be made and efficiencies gained that would be acceptable to the interagency environment that IMTs support. Effort will coordinate and collaborate with contractor conducting e-ISuite business requirements. <p>Risk Management Committee – Newly released rhabdomyolysis documents and memorandum on the availability of over-the-counter medication on incidents</p> <ul style="list-style-type: none">CDC and NIOSH released new pocket cards and information geared at educating firefighters to the risk of rhabdomyolysis. This information can be found on the CDC website at: https://www.cdc.gov/niosh/pubs/all_date_desc_nopubnumbers.htmlAn ETC memorandum to the RMC brought the attention of the IEMS that there is uncertainty regarding continued availability of over-the-counter (OTC) medicines within the National Fire Equipment System (NFES) medical kits; and on administration of OTCs on wildfire incidents. IEMS recommends that the OTC medications supplied within the National Fire Equipment System medical kits be left unchanged. <p>National Interagency Aviation Committee – S-270 course proposal and discussion</p>	<ul style="list-style-type: none">N/A
<p>National Coordination System Committee</p> <ul style="list-style-type: none">Presentation and discussion of perspectives and relationships in the national coordination system, including the authorities, purposes, practices, and organizational structures of the NWCG's coordination system committee, the national coordination system managers, and associated entities and stakeholders.No decision requested. EB expressed support of the NCSC and GACC Center Managers working with affected stakeholders to address roles, relationships, and develop proposals for the future.Brief EB as appropriate.	N/A
<p>Approve revision to list of IT Capabilities</p> <ul style="list-style-type: none">Updates to the list include: New IT Capability Requirements in support of IBC and RMC; Addition of communication of the WFIT Application Lifecycle Stage for each identified Capability Requirement; Evolve to a living document to update the list as often as necessary; and Redesign the website to emphasize this list of capability requirements. See the webpage at https://www.nwcg.gov/wfit-guidance.	Approved