



## FINAL --- NWCG Meeting Notes

July 18, 2018

**Executive Board (EB):** Brad Reed (FWS), Dan Smith (NASF), Frank Guzman (USFS), Garth Fisher (BIA), Jeff Arnberger (BLM), Jim Durglo (ITC), Kevin Conn (FWS), Will May (IAFC).

**NWCG Staff:** Deb Fleming (Coordinator), Jesse Bender (Publications Manager), Josh Haney (Training Dev Pgm Manager), Krysta Shultz (Exec. Secretary), Sean Cross (NWCG Program Manager), Tim Blake (Coordinator).

**Guests:** None

Topic & Notes	Decision
Third Quarter Budget Update/Recommendations <ul style="list-style-type: none"> <li>Discussed reallocation requests that include: Evaluation of Smoke Ventilation Ratings, Old Admin Bldg Office remodels, LMS Support (NFA), and LCMS Help Desk Support.</li> <li>Detailed information on recommendations are available in the budget spreadsheet.</li> </ul>	Approved.
Update on last delivery of S-420 and plans going forward to finalize course <ul style="list-style-type: none"> <li>Key components for revision as a result from the Montana and Texas deliveries include the addition of Risk Management &amp; Strategic Planning content and increase material in simulation/exercises.</li> <li>A potential list of SME's have been identified to assist with final edits. The list contains a diverse group in qualifications, expertise, and experience.</li> <li>Timeline for a complete package ready for certification is November 2018. Will keep Executive Board apprised of progress.</li> </ul>	N/A
Draft tasking memorandum: NWCG committee structure to manage wildland fire standards for command and general staff positions <ul style="list-style-type: none"> <li>Board discussed the tasking that will be issued to provide recommendations on how best to organize for and manage wildland fire position standards in the command and general staff (C&amp;GS) functional areas of the Incident Command System (ICS).</li> <li>Tasking encompasses more than just S-520 and S-620. Update language to read <i>Command and General Staff Management</i>.</li> <li>Modify due date to October 2018.</li> </ul>	Approved.
Master Committee Charter <ul style="list-style-type: none"> <li>The integration of committee mission statements to the website has rendered the master committee charter appendix out of date and obsolete. NWCG staff will work on several recommendations to bring to the Board in August.</li> </ul>	Topic added to August agenda.
Proposal to submit NWCG presentation for Wildland Fire Safety Summit/Human Dimensions Conference, December 2018	Topic added to August agenda.



## FINAL --- NWCG Meeting Notes

July 18, 2018

Topic & Notes	Decision
<ul style="list-style-type: none"><li>• This event is an opportunity to share NWCG systems improvement efforts and other ongoing NWCG work. It will also increase our understanding of the International Association of Wildland Fire.</li><li>• The Board supports submitting a presentation proposal. Proposals are due August 15<sup>th</sup>. NWCG staff will provide status update at the August Board meeting</li></ul>	