



Executive Board (EB): Jeff Arnberger (BLM), Aitor Bidaburu (USFA), Dan Smith (NASF), Mark Koontz (NPS), Frank Guzman (USFS), Jim Durglo (ITC), Russ Babiak for Shane McDonald (FWS), Will May (IAFC), Rod Bloms (DOI OWF Liaison), Tim Sexton (RD&A).

NWCG Staff: Deb Fleming (Coordinator), Jesse Bender (Publications Manager), Josh Haney (Training Dev Pgm Manager), Nancie Turner (Webmaster), Krysta Shultz (Exec. Secretary), Tim Blake (Coordinator), Paul Schlobohm (Coordinator).

Guests: Pam Leschak (Chair, Firewise Subcommittee), Sarah Fisher (Incident Business Committee), Rick Gividen (Enterprise Systems Education Program, OWF), Chris Knobel (DASP Capacity Building Coordinator), Bill VanBruggen (C&GS Task Team Member), Paul Hannemann (C&GS Task Team Member).

Topic & Notes	Decision
<p>Firewise and Community Mitigation Assessment Teams (CMAT) Update</p> <ul style="list-style-type: none"> In June, NFPA modified the parameters of use with regard to the term <i>Firewise</i> to make it less strict and enable federal and state agencies to continue use. Going forward, NFPA will involve partners in the process of making changes to <i>Firewise</i>. Routinely encouraging NFPA to create a higher minimum standard to becoming a <i>Firewise</i> community. The program is funded through a coop agreement with the USFS matched dollar for dollar. The states receive their funding for implementation via this agreement. When requested, CMAT teams will go to agencies, communities, forests to work to create local coalitions that are focused on mitigation. The group had 3 assignments this past summer. 	N/A
<p>Incident Business Committee Meeting – Cost Recovery Update</p> <ul style="list-style-type: none"> The USFS and OWF are working on Cost Recovery. Costs this year are being reported in excess of 3.2 billion dollars, not including states reimbursement costs. This has drawn the attention from OMB, requesting a review of the fire suppression funding and cost recovery process. A task group has been formed, consisting of federal and state fire program analyst and FEMA representatives, to review the Cost Share and Recovery process as it relates to all the federal agencies, states and FEMA. The group’s mission is to seek ways to make fire suppression costs more equitable amongst all stakeholders and to complete payment at a more efficient pace. The Cost Share and Recovery goals are: 1) Clarity of responsibility for payment, 2) Timeliness 120 days instead of 2 yrs, 3) Basic equity amongst all cooperators, and 4) Standardization across Fed entities -1 Fed Voice inclusive of FEMA. 	N/A
<p>NWCG LMS: Recommendation to proceed with Totara and transition to the O&M Stage of the WFIT Project Lifecycle</p>	Approved. NWCG will use existing funds to manage the services for the LMS system for FY2019.



Topic & Notes	Decision
Update on NWCG Tasking 18-003: NWCG committee structure to manage wildland fire standards for command and general staff positions <ul style="list-style-type: none">• An overview of the draft proposal was presented by the task group. Looking for any feedback that would significantly change the direction the group is heading. Brief Q&A followed.• Task Team is still on track to deliver the proposed recommendations at the December meeting. More time will be needed for this discussion.	Topic added to December agenda.
NWCG/DASP Detail Summary <ul style="list-style-type: none">• First detail exchange happened in August with Katie Hawn coming to Boise from Washington DC. Key takeaways include: Visit to a T3 incident on the Sawtooth and engagement with NWCG training projects.• Future exchange to include: Enhanced briefing of scope/intent of detail, creation of a standard packet for logistics, and more engagement w/NWCG staff as a whole.• NWCG to send someone to DC in spring 2019	N/A
Risk Management Committee (RMC) proposal to establish a subgroup to address wildland firefighter general and mental health issues <ul style="list-style-type: none">• Concept is in early stages of development and will focus on these issues from the lens of wildland fire.• Tim Blake will reach out to RMC and will advise on next steps before coming to the Executive Board with a proposal.	N/A
Implication to NWCG committee structure and objectives relative to FMB-chartered Predictive Services Oversight Group (PSOG) <ul style="list-style-type: none">• The FMB-chartered PSOG has overlapping duties with NWCG groups such as the National Predictive Services Subcommittee. NWCG staff will work with pertinent stakeholders to assess this issue and develop recommendations for the Executive Board.	Topic added to January agenda.
NWCG Connections Meeting Summary <ul style="list-style-type: none">• NWCG committee chairs and staff met on October 31st to discuss particular issues and to discuss the possibility of establishing a more frequent meeting schedule to improve communication and collaboration among committees and with the staff. All agreed to do this.• Meeting notes will be shared with Executive Board once finalized.	N/A
NWCG Master Committee Charter <ul style="list-style-type: none">• Draft revised Charter was presented. Changes include:<ul style="list-style-type: none">◦ Update the NWCG mission statement to match what is currently on the NWCG website. Master NWCG Charter will be updated in the future.	Topic added to December agenda.



NWCG Meeting Notes

November 14, 2018

Topic & Notes	Decision
<ul style="list-style-type: none">○ Remove Appendix A – information is outdated and duplicative of the committee mission/objective statements on the NWCG website. The ability to print all committee missions will be retained as an option via the web.○ Update language regarding the committees’ ability to establish and direct subgroups to include coordination with NWCG Coordinators and Executive Board as appropriate.	
NWCG Annual Meeting update <ul style="list-style-type: none">• Task team is underway developing the agenda in a way that makes the meeting more collaborative than in years past. Key notes of interest include: Two guest speakers, committee poster sessions, and an interactive group session.	Executive Board approved using contingency funds for the guest speakers. Topic added to December agenda.
Communications Guidance update <ul style="list-style-type: none">• The guidance has been posted to the NWCG website at the following location: https://www.nwcg.gov/communications-guidance	N/A
DHS Communications Section meeting update <ul style="list-style-type: none">• NWCG Executive Board sent a letter to the DHS, Office of Emergency Communications, Communication Section Task Force, stating that it did not support the concept of creating a communications section within the Incident Command System. FIRESCOPE is in alignment with NWCG’s position.• Deliberations continue with FEMA and its stakeholders. Next meeting will be in February 2019.	N/A
December meeting date <ul style="list-style-type: none">• The December meeting will remain on the 19th.	N/A
Lightning Round	N/A