



**Executive Board (EB):** Jeff Arnberger (BLM), Dan Smith (NASF), Jim Shultz for Mark Koontz (NPS), Frank Guzman (USFS), Jim Durglo (ITC), Shane McDonald (FWS), Will May (IAFC), Tim Sexton (RD&A). Not present: Aitor Bidaburu (USFA), Rod Bloms (DOI OWF Liaison).

**NWCG Staff:** Sean Cross (NWCG Manager), Deb Fleming (Coordinator), Jesse Bender (Publications Manager), Josh Haney (Training Dev Pgm Manager), Nancie Turner (Webmaster), Krysta Shultz (Exec. Secretary), Tim Blake (Coordinator), Paul Schlobohm (Coordinator).

**Guests:** Beth Lund (USFS), Russ Babiak (FWS), Russ Johnson (Program Analyst, OWF), Rusty Warbis (Member, National Interagency Aviation Committee), Rick Gividen (Enterprise Systems Education Program, OWF), Kristy Swartz (Chair, Interagency Fire Planning Committee), Roshelle Pederson (Chair, Data Management Committee), C&GS Task Team Members: Paul Hannemann, Mike Minton, and Dave Haston.

Topic & Notes	Decision
Aviation Strategy: GAO Update and Next Steps <ul style="list-style-type: none"> <li>GAO declined the closure request for the Interagency Plan for a Wildland Aviation Strategy. Specifically, Request #3 to update the Strategy is still open. Completion depends on AFUE for data collection and analysis.</li> <li>NIAC is making progress on Tasking 18-001, Interagency Aviation Strategy Next Steps: AFUE data collection and analysis is underway. The Data Management Committee (DMC) is helping to assimilate the data. Expected to have interim results by spring 2019. Training development is underway. Infrastructure is under discussion.</li> </ul>	Paul Schlobohm and Tim Blake will take this update to the Fire Management Board (FMB) to discuss what the strategy should include and who should be involved.
Standards Terminology <ul style="list-style-type: none"> <li>Defined the terms NWCG Standards and Incident Position Standards so that everyone has a common understanding of them. These terms will be posted in the NWCG glossary.</li> <li>Committees will be given opportunity to review terms.</li> </ul>	Approved. Coordinators will email the terms out to their committees for review and input prior to publishing them in the Glossary.
Approval of Master Committee Charter <ul style="list-style-type: none"> <li>Driving force is to remove Appendix A – information is outdated and duplicative of the committee mission/objective statements on the NWCG website. The ability to print all committee missions will be retained as an option via the web.</li> <li>Language regarding the committees’ ability to establish and direct subgroups to include coordination with NWCG Coordinators and Executive Board as appropriate has been updated.</li> </ul>	Approved.
NWCG Staff – Project Updates <ul style="list-style-type: none"> <li>Nancie: Have transitioned to the web-based Training Catalog. Will MailChimp to solicit feedback in the future. WFSTAR Catalog is in final stages of moving from the NIFC website.</li> <li>Jesse: Options for web-based PMS 310-1 front matter shown at the Dec Operations and Training Committee meeting. Revision of the <i>Wildland Fire Incident Management Field Guide</i>, PMS 210, also in consideration. Spring 2019 field survey will ask for feedback on current use and format, less on existing content. Board members expressed need for printable version of 310-1.</li> </ul>	N/A



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<ul style="list-style-type: none"> <li>• Josh: Working with the Incident Business Committee to align position content to match AD Pay Plan. Conversations are happening regarding the strategic planning in the S-420 course. Delivery in AK in April. S-420 project team to observe delivery.</li> <li>• Roshelle: DMC and CEPC representatives are working together to revise and consolidate fire cause terminology. Participation from non-federal partners has been strong and is essential. Will continue to communicate with leadership as the project moves along.</li> <li>• Tim: At the Airtanker Base Subcommittee meeting, the training discussion shifted from general, “we need training,” to “which particular skill sets require which kind of training?” The importance of operational standards and incident position descriptions driving training decisions was recognized.</li> </ul>	
<p>Learning Management System (Transition Plan, NFA discussions, System Name)</p> <ul style="list-style-type: none"> <li>• NWCG training has started to stage training within the system. Ten examples were described. Timeline for implementation in FY2019: Staging courses online (Jan-Mar), online courses active (Mar-May), S-445 TNSP (July-Sept).</li> <li>• NFA concerns: Students at structural and local departments could be negatively affected. To prevent this, users of the new system will be able to establish accounts by creating a username/password and access from various platforms. Current NFA agreement is valid through April 2019. At that time, NWCG and NFA staff and other stakeholders will come up with a transition plan for short-term, mid-term, and long-term solutions to best mitigate potential negative impacts to students. Will receive a draft tasking from the Executive Board to accomplish.</li> </ul>	<p>Executive Board approved the name of the learning system which will be the Wildland Fire Learning Portal.</p> <p>NWCG staff will draft a tasking memorandum to address an implementation plan of the new learning management system. Topic added to January agenda.</p>
<p>NWCG Use of Firenet</p> <ul style="list-style-type: none"> <li>• NWCG has drafted guidance in coordination with WFIT for the use of FireNet by NWCG groups.</li> </ul>	<p>Draft guidance approved with edits. Will be finalized and posted to the NWCG website. Committees will be briefed at January Connections meeting.</p>
<p>Interagency Fire Planning Committee update</p> <ul style="list-style-type: none"> <li>• The group consists of the 4-federal fire planners who, historically, did not meet very often. Question at their November meeting was to discuss their mission/objectives as it relates to NWCG.</li> <li>• Group will refocus on the purpose, provide feedback to courses with fire planning material, own glossary terms, among other items.</li> <li>• Kristy Swartz will take over as the Chair in January 2019. Will look to expand membership.</li> </ul>	<p>N/A</p>
<p>Implications of proposed FMB clarification of 2009 Policy guidance to various NWCG memo’s from 2010</p> <ul style="list-style-type: none"> <li>• Review of proposed Appendix A that includes 13 definitions. Definitions not carried over from 2009 and 2010 respectively include: Controlled Burn, Escaped Prescribed Fire, Protection, Response to Wildland Fire, Benefits, Fire Management, Fire Type, and Incident Objectives.</li> </ul>	<p>N/A</p>



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<ul style="list-style-type: none"> <li>• An FMB memorandum would include revised policy introduction, revised Appendix A, and a list of changes to definitions from 2009 to 2019. FMB would be owners of definitions in Appendix A.</li> <li>• Task group is looking to become a long term unit under the Fire Management Board to maintain the responsibility of the terms. Will work with the Data Management Committee going forward to solicit and process feedback to these policy related terms.</li> </ul>	
<p>Predictive Services Oversight Group (PSOG) update</p> <ul style="list-style-type: none"> <li>• Group was chartered by the Fire Management Board. Will be looking at the overlap between the PSOG and NWCG groups in the coming months. Adjustments will be made accordingly.</li> </ul>	N/A
<p>AHIMTA Conference update</p> <ul style="list-style-type: none"> <li>• NWCG has significant wildland fire representation on the AHIMTA Interstate Qualifications Committee.</li> <li>• Re-issued the Interstate IMT Guide to align with the FEMA National Qualifications System.</li> <li>• Representation at the conference has grown over the years. Success stories on how ICS is being implemented into All-Hazard incidents. Finding a niche and growing to become a more professional association.</li> <li>• Paul Hannemann will engage with the All-Hazard IMTs to discuss surge capacity. FEMA may be looking to adopt the model as well with an IMT structure of IMT-L (local), IMT-R (regional), and IMT-N (national).</li> </ul>	N/A
<p>Recap of NWCG participation at the International Wildland Fire Safety Summit and Human Dimensions of Wildland Fire Conference</p> <ul style="list-style-type: none"> <li>• Focus of participation was to showcase the NWCG systems improvement project. NWCG committees and leadership were engaged and present at the conference.</li> <li>• The booth was well attended with consistent foot traffic and conversation. Great opportunity for networking.</li> </ul>	N/A
<p>Command and General Staff Structure Tasking Proposal</p> <ul style="list-style-type: none"> <li>• Executive Board reviewed and discussed task team response to NWCG Tasking Memorandum TM-18-003, “NWCG committee structure to manage wildland fire standards for command and general staff positions.”</li> <li>• Next steps: Board requested time for further discussion. Board members will canvass their agencies in preparation for next meeting.</li> </ul>	N/A
<p>Lightning Round</p>	N/A