



NWCG Meeting Notes

March 17, 2021

Executive Board: Aitor Bidaburu (USFA), Dan Smith (NASF), Shane McDonald (FWS), Mark Koontz (NPS), Tim Sexton (RD&A), Jim Durglo (ITC), Will May (IAFC), Kim Van Hemelryck (DOI OWF Liaison), Jeff Arnberger (BLM), Heath Hockenberry (NWS), Frank Guzman - Chair (USFS)

NWCG Staff: Deb Fleming (Acting NWCG Program Manager), Darci Drinkwater (Executive Secretary), Tim Blake (Coordinator), Annie Benoit (Acting Coordinator), Jesse Bender (Publications Manager), Nancie Turner (Webmaster), Jeff Hughes (Training Program Manager), Mark Cantrell (Training).

Guests: Erik Litzenberg (IAFC), Heath Cota (TDC), Peter Dutchick (TDC), -Stewart Richter (WFLP Governance Board), Dave Haston (ETC), Mark Goeller (RMC), Eric Fransted (RMC)

Topic & Notes	Decision
<p>NWCG Project Priorities:</p> <ul style="list-style-type: none"> Reviewed and validated Project Priorities https://www.nwcg.gov/priorities 	N/A
<p>Wildland Fire Learning Portal (WFLP) Governance Board – SOP Overview:</p> <ul style="list-style-type: none"> The SOP documents the business processes and practices for the WFLP. The WFLP Governance Board worked collaboratively to reach consensus on the requirements for creating content, user access, user roles, and the required training for specific roles. The SOP has been finalized by the WFLP Governance Board and is available on the NWCG WFLP Governance Board webpage. Information subject to frequent changes is listed in the appendices. Learning Portal will eventually link with IRWIN. <ul style="list-style-type: none"> Once a course is completed IQCS and ICS will automatically be updated. The Governance Board will discuss a possible need for a more in-depth user guide at their May meeting. 	N/A
<p>Training Development Committee (TDC) Updates: TM-20-003, Alternative Course Delivery Update and Education Technology Working Group Transition to Subcommittee:</p> <ul style="list-style-type: none"> TDC now meeting once per month. Completed courses are in different phases. Some courses in the Development phase have been tested, working on improvements. National Cadre Delivery Team Pilot Concept <ul style="list-style-type: none"> RX-341, RX-301 and RX-410 will be delivered in May by National cadre with regional/local additions. Working on standing up the Education Technology Subcommittee under the TDC. Exploring the options for a National Training Symposium. 	N/A

Additional information beyond these meeting notes (i.e. handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>



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<p>National Interagency Aviation Committee (NIAC) Updates: Smokejumper Aircraft Screening and Evaluation Subcommittee (SASES) recommended to approve DHC- 8- 106 as a Smokejumper aircraft and UAS Payload Approval Memo:</p> <ul style="list-style-type: none"> • SASES mission statement, evaluate smokejumper and paracargo aircraft and related accessories for safety, effectiveness, and efficiency in smokejumper and paracargo operations. <ul style="list-style-type: none"> ○ Interagency Smokejumper Aircraft Evaluation DHC-8, Model 106. Highlights due diligence and field evaluations. ○ Sent through NIAC and approved. • UAS Payload Approval Memo. <ul style="list-style-type: none"> ○ Request from Interagency Fire Unmanned Aircraft Systems Subcommittee (IFUASS) to NIAC for approval to test and evaluate Unmanned Systems with payloads. ○ IFUASS will continue recommending future aerial ignition payloads to NIAC as per chapter 5 of PMS 501 NWCG Standards for Aerial Ignition. ○ NIAC approved request. 	<p>NWCG EB supports</p>
<p>FY22 Budget Recommendations:</p> <ul style="list-style-type: none"> • FY22 recommendations were presented and discussed. <ul style="list-style-type: none"> ○ Request from SmoC for an app will be added; WFIT said it is not an IT project. ○ FS agreed to resume using Shared Funding Agreement percentages for funding projects and staff. • Incident Position Performance Cycle Contract (see potential tasking below) <ul style="list-style-type: none"> ○ Drafting statement of work for contractor to assist with implementation. ○ With contractor it will take 5 to 10 years depending on funding. Without contractor and with current staff it would take 15 plus years. ○ Plan to have contractor follow same process NWCG staff follows. 	<p>APPROVED pending edits from discussion</p>
<p>Potential Tasking - Conclusion of Systems Improvement Project:</p> <ul style="list-style-type: none"> ○ Proposed tasking was presented and discussed. Conceptually, everyone agrees that a tasking is an appropriate way to show the importance of supporting this project. ○ Need to provide clear direction and a target date. ○ Align tasking and statement of work for Incident Position Performance Cycle. ○ Momentum has been created due to COVID need to capitalize on it. ○ May relook at budget to make tasking priority. 	<p>Deferred to April meeting.</p>
<p>Risk Management Committee (RMC) Chair Transition- NASF to FWS:</p> <ul style="list-style-type: none"> ○ Formal transition at May RMC meeting. 	<p>APPROVED</p>



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<ul style="list-style-type: none">○ Mark Goeller current chair to Eric Fransted.	
<p>Fire Shelter Update:</p> <ul style="list-style-type: none">○ Cache Memo, Equipment Advisory and Shelter Training Update all recently distributed.○ Background - over the last 18 years there have been two instances where the PVC bag got hot enough that it was difficult to open. Cache Memo and Advisory discuss retrofit.○ Any shelters coming from DOA, cache or manufacturer will have the retrofit. <ul style="list-style-type: none">● Safety Alerts<ul style="list-style-type: none">○ All in one place on NWCG website. Searchable.○ Any committee can use.○ Bulletins- green, Advisories- yellow and Warnings- red.○ Standardized templates.○ Link to glossary definitions.	N/A
<p>Incident Management Remote Response (IMRR):</p> <ul style="list-style-type: none">● Gather information from the field. Working together to share best practices.● No charter/parent group.● Concern about group delivering taskings when they are not a formal entity.<ul style="list-style-type: none">○ Need to piece out ideas and channel to proper committees/groups.	N/A