

NWCG Executive Board/Fire Management Board (FMB)/National Multi-Agency Coordination Group (NMAC)
 Joint Session Meeting Notes

April 20, 2022

NWCG Executive Board: Aitor Bidaburu (USFA), Dave Haston (USFS), Tim Sexton (RD&A), Jim Durglo (ITC), Kim Van Hemelryck (DOI OWF Liaison), Jeff Arnberger (BLM), Garth Fisher (BIA), Jim Karels (NASF), Mark Koontz (NPS), Heath Hockenberry (NWS), Erik Litzenberg (IAFC), Shane McDonald - Chair (FWS)

FMB: Aitor Bidaburu (USFA) Juilan Affuso (USFS), Brad Koekeritz (OAS), Chad Fisher (NPS), Meagan Conry (BLM), Stephen Nelson (USFS), Sarah Fisher (USFS), Dave Haston (USFS), Aaron Baldwin (BIA), Erin Horsburgh – Chair (DOI)

NMAC: Ken Schmid – Chair (BLM), Aitor Bidaburu (USFA), Shane McDonald (FWS), Jim Karels (NASF), Chad Fisher (NPS), Josh Simmons (BIA), Dave Haston (USFS)

NWCG Staff: Katherine Wood (NWCG Program Manager), Deb Fleming (Coordinator), Tim Blake (Coordinator), Katy O’Hara (Coordinator), Jesse Bender (Publications Manager), Annie Benoit (Training Program Manager), Rhonda Noneman (Web Assistant), Darci Drinkwater (Executive Secretary)

Guests: Jim Shultz (IPSC), Steve Manthei (WFIT), Mike Haydon (IWDG)

Topic & Notes	Decision
<p>Incident Workforce Development Group (IWDG) Update:</p> <ul style="list-style-type: none"> • Provided 2021 Interagency Incident Management Team (IMT) Composition Data, which shows national and geographical statistics on IMT composition <ul style="list-style-type: none"> ○ Requesting 2022 data through Coordinating Group Advisory Council (CGAC). • Rocky Mountain Pilot Update: <ul style="list-style-type: none"> ○ All Rocky Mountains Teams are performing as Complex Incident Management Teams (CIMT) within RMA as part of NMAC approval for pilot. ○ CIMT was ordered April 12 to the Pueblo Fires. ○ Ordering process was a success even though all components are not fully in place. ○ Team scaled to the incident. ○ Currently still have rosters as Type 1 and Type 2. ○ Planning an After-Action Review (AAR) to share lessons and adjust as needed. ○ Suggest adding definition of CIM to sit report. • Incident and Position Standards Committee (IPSC) Tasking Update: <ul style="list-style-type: none"> ○ Transition plan for Complex Incident Management qualifications will include options for new qualification standard with transition plan options for each. ○ Position titles and codes currently with the Position Naming Board (PNB). 	<p>N/A</p>

Additional information beyond these meeting notes (i.e., handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>.

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<ul style="list-style-type: none"> ○ Position Stewards are developing qualification sheets and revising Incident Position Descriptions (IPDs) and Position Task Books. ○ IPSC is developing field evaluation standards and evaluator guide. ○ Plan for developing any new training has been pushed to the fall. ○ Discussing AAR for this fall: <ul style="list-style-type: none"> ▪ Questions for Agency Administrators. ▪ Will have data about experiences by the fall. ○ IPSC to review deliverables next week and present tasking recommendations to NWCG Executive Board April 29. ● Next Actions for IWDG: <ul style="list-style-type: none"> ○ Discussing importance of words and use of legacy terms that will create problems. ○ Develop standard messaging for this season. ○ Update Memo 21-02: The Agency Role in Implementation of Complex Incident Management Teams to reflect on decisions made since it was issued last year. ○ Increase communication through all levels of agencies. ○ Developing high level talking points for executives. ○ Once IPSC tasking is complete, foundation will be established for subsequent taskings and IWDG can continue to support implementation. ○ IWDG Coordinator Position open. 	
<p>NWCG Process and Review of Roles/Responsibilities Wildland Fire IT Capabilities:</p> <ul style="list-style-type: none"> ● Introduced WFIT process for engaging with committees and engagement with applications that is in the charter. <ul style="list-style-type: none"> ○ Process has not been exercised in the past. ● Committee Responsibilities <ul style="list-style-type: none"> ○ Establish IT capability requirement and business need in respective mission areas. Identify the business need ○ and not the application for the solution. ○ Maintain and/or modify existing IT capability requirements. ○ Jointly with NWCG staff consolidate and prioritize IT capabilities each year. ● Keys to Effective IT Capability Requirements <ul style="list-style-type: none"> ○ Relevance ○ Scope ○ Purview 	<p>N/A</p>

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<ul style="list-style-type: none">○ Sustainability○ Efficiency○ Time to Impact○ Define Process● WFIT Cycle<ul style="list-style-type: none">○ Committee establishes IT requirements or the business need.○ NWCG creates two priority lists. Development, and O&M.○ WFIT develops the application that best meets the need.○ NWCG EB support and approval.○ Fire Management Board (FMB)/ IT Advisory Board (ITAB) support NWCG priorities and provides recommendations for funding.○ WFIT EB recommendations to FS and DOI investment review boards support for funding.● Feedback Loop<ul style="list-style-type: none">○ Acknowledges that change to applications must be reviewed and validated by committees responsible for the business need.○ FireNet is an example of a successful feedback loop.● Next steps:<ul style="list-style-type: none">○ Process steps will be updated on NWCG website so that the process can be exercised.○ Increase communication between groups.○ Focus on validating the business needs with already existing portfolio.○ Upload WFIT portfolio into EDG to make connections.	