

NATIONAL WILDFIRE COORDINATING GROUP
Wildland Fire Institute Board of Directors
Charter

Background

The National Wildfire Coordinating Group (NWCG) was formed in January 1974, to expand operational cooperation and coordination between various public agencies having jurisdictional responsibility for wildland fire management.

In 2007, NWCG was re-chartered, expanding its responsibility and adding new partners. The board chartered herein is one of a number of support groups established by the NWCG to provide stewardship for specific business segment areas in fire management.

Name

The name of this board, hereinafter referred to as the Board, is the Wildland Fire Institute Board of Directors (WFI BoD) of the National Wildfire Coordinating Group Executive Board.

Authority

The Board is established pursuant to the authorities granted in the National Wildfire Coordinating Group Charter, October 11, 2007.

The deliberations of this Board are exempt from the Federal Advisory Committee Act under section 204 of the Unfunded Mandates Reform Act of 1995.

The Board Chair is authorized to convene meetings and schedule agenda items. The Board Chair is also authorized to make contacts, negotiate work assignments, and make commitments on behalf of the Board.

Purpose

The Board is established to provide national interagency, strategic direction, oversight, guidance and vision for the Wildland Fire Institute.

Membership

Board membership will reflect a mix of people who are knowledgeable in the subject area of the Board and who are from NWCG member agencies and organizations. With NWCG Executive Board approval, other agencies or organizations that are not NWCG members may be selected for Board membership.

The National Wildfire Coordinating Group Executive Board will approve the Board Chair. The term of the Board Chair appointment will be 2 years and may be extended at the discretion of the National Wildfire Coordinating Group Executive Board.

The primary Board member roster will be approved by the National Wildfire Coordinating Group Executive Board. The terms of each primary member will be 4 years and may be extended at the discretion of the National Wildfire Coordinating Group Executive Board. Technical advisors may be added as associate members with Board Chair approval.

Organization

The Board is under the direction of the National Wildfire Coordinating Group Executive Board.

The Board may create task teams.

Cooperation and Coordination

The Board will work through the National Wildfire Coordinating Group Executive Board to ensure appropriate coordination, collaboration, and information sharing with other groups and organizations for the subject matter and specific tasks of the Board.

Responsibility

The Board is primarily responsible for providing strategic direction and guidance for the Wildland Fire Institute, establishing the WFI operating principles and guidelines for the operation of the Institute, working collaboratively with the WFI Change Management Board and NWCG Program Management Unit (PMU), recommending funding and priorities to the NWCG Executive Board, recommending to the NWCG Executive Board individuals to fulfill the Dean roles.

Charter Amendments

Changes to, or revocation of, this charter must follow the process outlined in the *NWCG Operating Principles and Guidelines*.

Charter Approval

This charter is effective as of the date of approval by the Chair of the National Wildfire Coordinating Group Executive Board and shall remain in effect until revised or revoked.

Approved:

Chair, National Wildfire Coordinating Group
Executive Board

Date