



## National Wildfire Coordinating Group

National Interagency Fire Center  
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Boise, Idaho 83705-5354

### MEMORANDUM

Reference: NWCG#012-2012

To: NWCG Committee Chairs  
Geographic Area Coordinating Group (GACG) Chairs  
National IC/AC Council Chair

From: NWCG Chair *Arthur Biduburn*

Date: August 9, 2012

Subject: NWCG Unit Identifier

The NWCG Unit Identifier (Unit ID) was established as a data element that uniquely identifies an organizational unit that may receive or send resources in support of a wildland fire incident. The National Wildfire Coordinating Group (NWCG) Executive Board decided at their June 2012 Meeting to expand the scope of NWCG Unit Identifiers to support wildland fire and other all-hazard response actions. A Unit ID Task Team is being formed under the Executive Board to develop business rules and recommend a management structure necessary to support this expanded scope. The Task Team will also review existing business rules and may recommend modifications.

The intent of this memorandum is to inform you of the Executive Board's decision and to remind you of the roles and responsibilities of the NWCG subgroups related to NWCG Unit Identifiers.

NWCG Unit Identifiers are assigned and managed under the authority of NWCG through the NWCG Unit Identifier Change Management Board (CMB). The CMB is chartered under the NWCG Information Technology Committee (ITC) and is the governing body for NWCG Unit Identifier implementation. The CMB is comprised of members from the participating NWCG agencies, as well as the dispatch community. Wildland Fire Management Information (WFMI) is the system of record (SOR) for NWCG Unit Identifiers. Unit identifiers which do not exist in the SOR are not to be utilized in external applications.

Attached is a diagram of the NWCG Unit Identifier creation and maintenance [process](#), as well as a list of key contacts. The Geographic Area Coordination Center (GACC) Data Custodians are the single authorized point of contact within their Geographic Area for assignment and maintenance of NWCG Unit Identifiers and attribute information. GACC Data Custodians

submit proposed changes to the National Interagency Coordination Center (NICC) Data Custodian for review. The NWCG Unit Identifier CMB has final approval authority. The data is continually updated and published monthly as NWCG publication [PMS 931](#).

The NWCG Unit Identifier CMB has responsibility for NWCG Unit Identifiers including the [data standard](#) and business rules. The CMB is the authoritative source of information concerning Unit Identifiers and attribute information utilization.

**Contact:**

Please direct any questions to Paul Schlobohm, NWCG Equipment and Technology Branch Coordinator, at (208) 387-5269.

Attachment A: NWCG Unit Identifier Process (diagram)

Attachment B: NWCG Unit Identifier Contact List

(CMB Roster, and National and Geographic Area Data Custodians)

cc: NWCG Executive Board  
Program Management Unit (PMU)  
Budget Advisory Unit (BAU) Chair  
Roy Johnson, OWF Deputy Director  
Rod Bloms, OWF Program Analyst  
Brit Rosso, LLC Center Manager