



Memorandum No. 15-002

Date: 27 January 2015

TO: NWCG Committee Chairs

FROM: Dan Smith, Chair, NWCG Executive Board

A handwritten signature in black ink that reads "Dan Smith".

SUBJECT: NWCG Budget Guidance FY 2016 (including NWCG Project Funding Request Template and Instructions)

This memo issues the *NWCG Budget Guidance FY 2016 (attachment A)*. Please submit project funding requests for your committee and subgroups by **COB Monday, April 27, 2015**. Requests should be submitted for new and recurring projects for FY 2016 through FY 2018. The *NWCG Project Funding Request (attachment B)* must be completed for each project. *Attachment C* provides instructional information.

FY 2016 projects will tentatively be approved by the NWCG Executive Board in June 2015.

The following are significant changes that have been made to the NWCG budget guidance:

- Removed "Key Issues and Emphasis Areas" and replaced it with language from the NWCG charter.
- Updated the discussion on Wildland Fire Information & Technology (WFIT). Reminded NWCG subgroups that IT funding requests no longer go through NWCG.
- Included new criteria for prioritizing funding requests.

Please contact your Branch Coordinator for assistance or information. Training related questions should be directed to the Training Branch Manager. Contact numbers are:

Preparedness Branch	Tim Blake	208.387.5262
Planning & Management Branch	Elaine Waterbury	208.387.5276
Training Branch Manager	Deb Fleming	208.387.5276