



NATIONAL WILDFIRE COORDINATING GROUP

Memorandum No. 16-011

Date: 13 May 2016

TO: NWCG Executive Board Members

FROM: John Glenn, Chair, NWCG Executive Board

SUBJECT: NWCG Standards and Best Practices for Incident Rental Vehicles

A handwritten signature in black ink, appearing to read "John A. Glenn".

The purpose of this memorandum is to establish NWCG standards and best practices for the use of rental vehicles on wildland fire incidents. The intent of these standards is to encourage cost-effective business practices when providing rental vehicles in support of incident assignments. These standards will reside on the NWCG Incident Business Management Committee homepage at <http://www.nwcg.gov/committees/incident-business-committee/resources> where they will be regularly updated. They are not directly located in the Interagency *Incident Business Management Handbook* due to frequent content changes. Please distribute these standards as appropriate through your agency channels.

These standards were established to address ongoing issues related to rental vehicles on incidents. The NWCG Incident Business Committee (IBC) formed a task group to validate current business practices and consider alternative methods for providing rental cars in support of incident assignments. The task group's recommendations to the IBC were instrumental to the development of these standards. The task group's full report can be located at <http://www.nwcg.gov/committees/incident-business-committee/resources>

If you have any questions regarding this document or feedback on suggested improvements to these standards, please contact Jamie Parker, NWCG Incident Business Committee chair, at (208) 387-5684 or jnparker@fs.fed.us

cc: Jamie Parker, Chair, Incident Business Committee; NWCG Committee Chairs; NWCG Executive Secretary