



Memorandum No. 16-028
Date: 20 December 2016

TO: NWCG Executive Board Members
FROM: John Glenn, Chair, NWCG Executive Board
SUBJECT: Implementation of EMS License & Credential Expiration Dates within the Incident Qualification and Certification System (IQCS)

This memorandum communicates the plan for the implementation of changes made to Emergency Medical Service (EMS) licenses for EMS qualifications within the Incident Qualification and Certification System (IQCS). Please distribute this information through your agency channels.

Issue/Action Requested: Account managers will provide EMS license information in IQCS for all EMS qualifications contained within the Federal Wildland Qualifications Supplement (FWFQS). Individuals with EMS qualifications will become unqualified as of the effective date unless current EMS license is entered into the IQCS system. The following will be effective January 31, 2017:

Qualifications (From FWFQS)	EMS License to be entered into IQCS
Emergency Medical Technician Basic (EMTB)	EMT
Emergency Medical Technician, Fireline (EMTF)	EMT
Advanced Emergency Medical Technician (AEMT)	AEMT or EMTI*
Advanced Emergency Medical Technician, Fireline (AEMF)	AEMT or EMTI*
Paramedic (EMTP)	EMTP
Paramedic, Fireline (EMPF)	EMTP

*Some states still issue licenses for EMTI. Account managers should match the IQCS entry to the responder license.

When an appropriate EMS license/certification is entered at the responders *License and Certificate page*, the IQCS application will system-award the corresponding competency with the issue date and expire date as identified. When the expiration date passes, the EMS qualification requiring that license will become unqualified until a valid license is entered once again. This transition to IQCS enforcement eliminates the need for account managers to track EMS licenses outside of the application.

All historical data will be maintained in IQCS to reflect experience records as they occurred. For additional details, reference the *Instructions – Recording Licenses and/or Certificates in IQCS* (attached).

Non-Federal Responders:

The Incident Qualification System (IQS) also has the capability to enter EMS qualification expiration dates from state issued credentials. IQS account managers have been tracking EMS credentials with this feature already. Further, IQS account managers should continue to ensure state issued credentials are verified and expiration dates included in the system when adding EMS qualifications to incident qualification cards following established guidelines.

Background: In 2013, the Incident Emergency Medical Subcommittee (IEMS) requested the Incident Qualifications Certification System (IQCS) begin enforcing state issued Emergency Medical Service (EMS) license expiration dates for EMS qualifications. State EMS personnel licenses require re-certification every 2-3 years while Federal agency EMS qualifications have a 5 year currency requirement. This function requires the account manager (person entering EMS license information) to provide a date of

expiration for the EMS license in IQCS. This license expiration date would be applied to the qualification in question and would prevent a responder from being mobilized for an EMS position on an incident if their state issued license had expired.

Contact Information: Questions can be directed to your local, regional or agency IQCS representative and/or to the following individuals with the NWCG Incident Emergency Medical Subcommittee (IEMS): L. Kaili McCray at 208-387-5810 or larry_mccray@fws.gov or Rachel Alter at 208-949-8630 or alter@nasemso.org.