



Memorandum No. 17-002

Date: 21 April 2017

TO: NWCG Executive Board Members

FROM: Dalan Romero, Chair, NWCG Executive Board

A handwritten signature in black ink that reads "Dalan Romero".

SUBJECT: Delivery options for the S-260, Interagency Incident Business Management course

The purpose of this memorandum is to establish interim delivery options for the S-260 course while long term solutions for aligning *Interagency Incident Business Management Handbook* guidance and associated training in a sustainable and real time manner are developed. The current certified version of S-260 (2014) is an online course.

Acceptable alternative delivery options for S-260 are:

- Instructor-led delivery using the online course as the basis for instruction.
- Instructor-led delivery using geographic area developed curriculum. This curriculum must meet the learning objectives and use the final exam questions of the online course.

S-260 module objectives and course curriculum are available at <https://www.nwcg.gov/committees/incident-business-committee/resources>. To obtain a copy of the final exam, please email your request to blm_fa_nwcg_training@blm.gov, or instructors can have students register in the NWCG domain at <https://nfa.plateau.com/learning/user/login.jsp> to take the S-260 exam online. Instructor-led deliveries must meet course presentation guidelines stated in the NWCG Field Manager's Course Guide at www.nwcg.gov/publications/901-1.

The instructor-led S-260 course was removed from the NWCG curriculum October 1, 2016 (NWCG Curriculum Management Issue Paper #134 at <https://www.nwcg.gov/issue-papers>). Field input regarding online course accessibility and geographic area course updates led to Incident Business Committee (IBC) and Operations and Training Committee (OTC) approval of alternate delivery methods. A task group has been assigned to develop a long term solution to improving the Interagency Incident Business Management Handbook (IIBMH) and its relationship to S-260 and the various target audiences. One of the goals of this task group is to align any training with guidance in the IIBMH in a sustainable and real time manner.

For questions please contact either your OTC or IBC representative:

<https://www.nwcg.gov/committees/operations-and-training-committee>

<https://www.nwcg.gov/committees/incident-business-committee>