



## NATIONAL WILDFIRE COORDINATING GROUP

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NWCG Memorandum 19-003

August 22, 2019

TO: NWCG Executive Board Members

FROM: Garth Fisher, Chair, NWCG Executive Board

A handwritten signature in black ink, appearing to read "Garth Fisher", is written over the "FROM:" line.

SUBJECT: Changes to the NWCG Organization as a Result of Tasking Memo TM-18-003

In July 2018, a task group was formed by the Executive Board to “provide the NWCG Executive Board recommendations on how to best organize for and manage wildland fire position standards in the command and general staff (C&GS) functional areas of the Incident Command System (ICS)” and “Recommend the appropriate organizational structure to ensure national leadership in standards development for wildland fire C&GS positions, including operational standards, position standards, and related performance support materials...” (TM-2018-003 NWCG Committee Structure to Manage Wildland Fire Standards for Command and General Staff Positions).

This task group completed work in March 2019, and provided recommendations to the Executive Board. As a result, several changes in the NWCG organization have occurred. These changes include:

- Renaming the Operations and Training Committee (OTC) and modifying the committee’s mission statement. The new name of the committee (Incident and Position Standards Committee, IPSC) and updated mission statement better reflect the current and anticipated work of the committee. The transition from OTC to IPSC will officially occur in October 2019. The IPSC mission statement is available at <https://www.nwcg.gov/committees/operations-and-training-committee>
- Relocating the Incident Logistics Subcommittee from under the Equipment and Technology Committee to the IPSC, and providing an updated mission statement for the group consistent with similar OTC/IPSC subcommittees.
- Supporting OTC/IPSC’s recommendation to establish the Incident Command Subcommittee. This new subcommittee will have responsibility for providing oversight and management of incident commander Incident Position Descriptions (IPDs), and related performance support materials such as Position Task Books, course curricula, and pertinent operational standards documents.
- Elevating the Leadership Subcommittee to the Leadership Committee under the Executive Board.

- Realigning the M-581 course steering committee under the Executive Board, consistent with the M-582 course steering committee, and assigning the same Executive Board liaison to both steering committees to ensure curriculum consistency and alignment between the courses.

The OTC/ISPC is updating their business processes to address these organizational changes. Once completed, they will be shared across NWCG. These business processes will be essential to the efficiency and effectiveness of the NWCG organization as a whole.

The task group also recommended that NWCG undertake an effort to assess NWCG course management subgroup organization and identify potential areas for efficiency and performance gains. The Executive Board has formed a separate task group and issued a tasking statement to address this recommendation (TM-2019-002 NWCG Course Management Subgroup Assessment).

The Executive Board recognizes the hard work and insight provided by the task groups, committees, and subcommittees involved with this effort. Your assistance and support will ensure that the NWCG organization continues to produce high quality products and services for the wildland fire user community.

For more information, refer to the NWCG website (<https://www.nwcg.gov>) or contact your Executive Board representative.

**Distribution:**

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Chair, Fire Management Board

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