



## NATIONAL WILDFIRE COORDINATING GROUP

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NWCG Memorandum 20-008

August 21, 2020

TO: NWCG Executive Board Members  
FROM: Frank Guzman, Chair, NWCG Executive Board  
SUBJECT: Establishment of NWCG Training Delivery Committee

A handwritten signature in black ink, appearing to read "Frank Guzman", is written over the "FROM" line of the memorandum.

**Purpose:** This memorandum communicates the establishment of the NWCG Training Delivery Committee (TDC). The TDC will report directly to the NWCG Executive Board. Please distribute this information through your agency channels.

**Issue/Action:** The TDC is officially established as a NWCG committee upon the effective date of this memo. The mission of the TDC is to provide national level oversight for the delivery of NWCG courses and supports the missions and responsibilities of the Incident and Position Standards Committee (IPSC), the Wildland Fire Learning Portal Governance Board, the NWCG Training Development Program (TDP), and other NWCG committees/groups with course management responsibilities. This mission leads the TDC to the following primary objectives:

- Establishes, maintains, implements, and oversees business processes for the delivery of NWCG courses.
- Assists the TDP with establishment, maintenance, and implementation of a NWCG training development/revision plan.
- Coordinates with other NWCG committees and the TDP to establish course development and revision priorities.
- Ensures that delivery issues and/or recommendations are provided to the TDP and addressed during the course revision process.

Primary membership includes all Geographic Area Training Representatives (GATR) along with a diverse make up of local, regional, and national training managers from NWCG member agencies. The TDC will be co-chaired by Peter Dutchick and Heath Cota and will communicate updates regarding course delivery and related training resources to the field.

NWCG Training Delivery Committee (TDC) <https://www.nwcg.gov/committees/training-delivery-committee>.

**Contact:** Peter Dutchick, Co-Chair, Training Delivery Committee, [peter.dutchick@usda.gov](mailto:peter.dutchick@usda.gov) or Heath Cota, Co-Chair, Training Delivery Committee, [heath.cota@usda.gov](mailto:heath.cota@usda.gov).

**Distribution:**

NWCG Committee Chairs  
NWCG Staff