

United States
Department of the Interior
Bureau of Land Management
National Park Service
U.S. Fish and Wildlife Service



USFWS Fire and Aviation Management Task Book for the Position of:

**DOZER OPERATOR (DZOP)
TRACTOR PLOW OPERATOR (TPOP)
SPECIALTY EQUIPMENT TRACK OPERATOR (STOP)**

January 2016

Task Book Assigned To:

Trainee's Name: _____

Home Unit/Agency: _____

Home Unit Phone Number: _____

Task Book Initiated By:

Official's Name: _____

Home Unit Title: _____

Home Unit/Agency: _____

Home Unit Phone Number: _____

Home Unit Address: _____

Date Initiated: _____

This document is posted on the NWCG website at <http://www.nwcg.gov/publications/agency-taskbooks>.

The material contained in this book accurately defines the performance expected of the position for which it was developed. This task book is approved for use as a position qualification document in accordance with the instructions contained herein.

**Verification/Certification of Completed Task Book
for the Position of:**

**DOZER OPERATOR (DZOP),
TRACTOR PLOW OPERATOR (TPOP),
SPECIALTY EQUIPMENT TRACK OPERATOR (STOP)**

Final Evaluator's Verification

*To be completed **ONLY** when you are recommending the trainee for certification.*

I verify that (trainee name) _____ has successfully performed as a trainee by demonstrating all tasks for the position listed above and should be considered for certification in this position. All tasks are documented with appropriate initials.

Final Evaluator's Signature: _____

Final Evaluator's Printed Name: _____

Home Unit Title: _____

Home Unit/Agency: _____

Home Unit Phone Number: _____ Date: _____

Agency Certification

I certify that (trainee name) _____ has met all requirements for qualification in the above position and that such qualification has been issued.

Certifying Official's Signature: _____

Certifying Official's Printed Name: _____

Title: _____

Home Unit/Agency: _____

Home Unit Phone Number: _____ Date: _____

AGENCY-SPECIFIC POSITION TASK BOOK

The agency-specific positions of Dozer Operator (DZOP), Tractor Plow Operator (TPOP), and Specialty Tracked Equipment Operator (STOP) have been developed as a supplement to the *NWCG Wildland Fire Qualification System Guide* (PMS 310-1). The following position task book (PTB) lists the competencies, behaviors, and tasks required for successful performance in each specific position. Additional position requirements are outlined in agency-specific policy. Trainees must be observed completing all tasks and show knowledge and competency in their performance during the completion of this PTB.

USFWS operator positions align with heavy equipment categories described in USFWS policy (321 FW 1) as follows:

Position	Equipment
DZOP	Crawler-dozers
TPOP	Crawler-dozers
STOP	Amphibious/soft tracked equipment (wheeled or tracked) over 1,900 pounds

Trainees are evaluated during this process by qualified evaluators, and the trainee's performance is documented in the PTB for each task by the evaluator's initials and date of completion. An Evaluation Record will be completed by all evaluators documenting the trainee's progress after each evaluation opportunity.

Successful performance of all tasks, as observed and recorded by a qualified evaluator, will result in a recommendation to the agency that the trainee be certified in that position. Evaluation and confirmation of the trainee's performance while completing all tasks may occur on one or more training assignments and may involve more than one evaluator during any opportunity.

INCIDENT/EVENT CODING

Each task has a code associated with the type of training assignment where the task may be completed. The codes are: O = other, I = incident, W = wildfire, RX = prescribed fire, W/RX = wildfire OR prescribed fire and R = rare event. The codes are defined as:

- O = Task can be completed in any situation (classroom, simulation, daily job, incident, prescribed fire, etc.).
- I = Task must be performed on an incident managed under the Incident Command System (ICS). Examples include wildland fire (wildfire or prescribed fire), structural fire, oil spill, search and rescue, hazardous material, and an emergency or non-emergency (planned or unplanned) event.
- W = Task must be performed on a wildfire incident.
- RX = Task must be performed on a prescribed fire incident.
- W/RX = Task must be performed on a wildfire or prescribed fire incident.
- R = Rare events such as accidents, injuries, vehicle or aircraft crashes occur infrequently and opportunities to evaluate performance in a real setting are limited. The evaluator should determine, through interview, if the trainee would be able to perform the task in a real situation.

While tasks can be performed in any situation, they must be evaluated on the specific type of incident/event for which they are coded. For example, tasks coded W must be evaluated on a wildfire; tasks coded RX must be evaluated on prescribed fire and so on. Performance of any task on other than the designated assignment is not valid for qualification.

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

Tasks within the PTB are numbered sequentially; however, the numbering does **not** indicate the order in which the tasks need to be performed or evaluated.

The bullets under each numbered task are examples or indicators of items or actions related to the task. The purpose of the bullets is to assist the evaluator in evaluating the trainee; the bullets are not all-inclusive. Evaluate and initial **only** the numbered tasks. **Do not** evaluate and initial each individual bullet.

A more detailed description of this process and definitions of terms are included in the *Wildland Fire Qualification System Guide*, PMS 310-1. This document can be found at <http://www.nwcg.gov/publications>.

RESPONSIBILITIES

The responsibilities of the home unit/agency, trainee, coach, training specialist, evaluator, final evaluator and certifying official are identified in the *Wildland Fire Qualification System Guide*, PMS 310-1. It is incumbent upon each of these individuals to ensure their responsibilities are met.

INSTRUCTIONS FOR THE POSITION TASK BOOK EVALUATION RECORD

Evaluation Record #

Each evaluator will need to complete an evaluation record. Each evaluation record should be numbered sequentially. Place this number at the top of the evaluation record page and also use it in the column labeled "Evaluation Record #" for each numbered task the trainee has satisfactorily performed.

Trainee Information

Print the trainee's name, position on the incident/event, home unit/agency, and the home unit/agency address and phone number.

Evaluator Information

Print the evaluator's name, position on the incident/event, home unit/agency, and the home unit/agency address and phone number.

Incident/Event Information

Incident/Event Name: Print the incident/event name.

Reference: Enter the incident code and/or fire code.

Duration: Enter inclusive dates during which the trainee was evaluated.

Incident Kind: Enter the kind of incident (wildfire, prescribed fire, search and rescue, flood, hurricane, etc.).

Location: Enter the geographic area, agency, and state.

Management Type or Prescribed Fire Complexity Level: Circle the ICS organization level (Type 5, Type 4, Type 3, Type 2, Type 1, and Area Command) **or** the prescribed fire complexity level (low, moderate, and high).

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Fire Behavior Prediction System (FBPS) Fuel Model Group: Circle the Fuel Model Group letter that corresponds to the predominant fuel type in which the incident/event occurred.

G = Grass Group (includes FBPS Fuel Models 1 – 3):

1 = short grass (1 foot); 2 = timber with grass understory; 3 = tall grass (1½ - 2 feet)

B = Brush Group (includes FBPS Fuel Models 4 – 6):

4 = Chaparral (6 feet); 5 = Brush (2 feet); 6 = dormant brush/hardwood slash;

7 = Southern rough

T = Timber Group (includes FBPS Fuel Models 8 – 10):

8 = closed timber litter; 9 = hardwood litter; 10 = timber (with litter understory)

S = Slash Group (includes FBPS Fuel Models 11 – 13):

11 = light logging slash; 12 = medium logging slash; 13 = heavy logging slash

Evaluator's Recommendation

For 1 – 4, initial only one line as appropriate; this will allow for comparison with your initials in the Qualifications Record.

Evaluations should record additional remarks/recommendations on an Individual Performance Evaluation or by attaching an additional sheet to the evaluation record.

Evaluator's Signature

Sign here to authenticate your recommendations.

Date

Document the date the Evaluation Record is being completed.

Evaluator's Relevant Qualification (or agency certification)

List your qualification or certification relevant to the trainee position you supervised.

Note: Evaluators must be either qualified in the position being evaluated or supervise the trainee; Final Evaluators must be qualified in the trainee position they are evaluating.

COMMON TASKS FOR ALL SPECIALTY TRACKED, TRACTOR PLOW, AND DOZER OPERATORS

This task book contains common tasks for DZOP, TPOP, and STOP and specific tasks for each type of equipment. The common tasks for all positions are listed first. These tasks need to be completed only once. The tasks specific to each position are listed following the common tasks. If the trainee desires to qualify for more than one position covered in this task book, they will need to complete the position specific tasks for each position they are seeking.

Common tasks for DZOP, TPOP, and STOP	Pages 6-14	(Task 1-42)
Additional specific tasks for STOP	Page 15	(Task 43-48)
Additional specific tasks for DZOP and TPOP	Page 16-17	(Task 49-53)

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

COMPETENCY: Assume position responsibilities.

Description: *Successfully assume role of STOP, TPOP, or DZOP and initiate position activities at the appropriate time according to the following behaviors.*

BEHAVIOR: Ensure readiness for assignment.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
1. Obtain proper personal protective equipment (PPE) for fireline assignment: <ul style="list-style-type: none"> • <i>Nomex Shirt and pants</i> • <i>Fireline approved boots</i> • <i>Fire shelter</i> • <i>Hard hat</i> • <i>Gloves</i> • <i>Goggles</i> • <i>Hearing protection</i> • <i>Etc.</i> 	O		
2. Obtain and assemble information and materials needed for kit. Kit will contain critical items needed for the assignment and items needed for functioning during the first 48 hours. Kit will be easily transportable and within agency weight limitations. Suggested items: <ul style="list-style-type: none"> • <i>PMS 461, Incident Response Pocket Guide (IRPG)</i> • <i>PMS 410-1, Fireline Handbook</i> • <i>Incident specific reference materials</i> • <i>Documentation materials</i> 	O		
3. Demonstrate ability to apply the following business management practices and reference guides: <ul style="list-style-type: none"> • <i>Complete employee time report.</i> • <i>Explain basic employee compensation for injury.</i> • <i>Report accidents and injuries.</i> • <i>Maintain ICS 214, Unit Log</i> • <i>PMS 410.1 NWCG Fireline Handbook</i> • <i>PMS 461, Incident Response Pocket Guide</i> 	O		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>4. Demonstrate the use of maps and Global Positioning System (GPS) or compass.</p> <ul style="list-style-type: none"> • <i>Utilize IAP map, topographic map, or other map to show current location and location of work assignment.</i> • <i>Accurately determine local declination.</i> • <i>Use compass to point to true north.</i> • <i>Orient map using compass, landmarks, improved properties, streets, access roads, or topographic features.</i> • <i>Navigate from point to point and an assigned destination using map, compass, or GPS unit.</i> • <i>Explain why the tracked vehicle may interfere with the magnetic compass reading.</i> • <i>Navigate to the incident by using cross roads, Lat/long, and/or township, section, range.</i> • <i>Accurately map the perimeter of an incident.</i> 	O		
<p>5. Demonstrate the proper use of portable or mobile multi-channel radio.</p> <ul style="list-style-type: none"> • <i>Use correct nomenclature, procedures, techniques and radio etiquette.</i> • <i>Correctly prepare radio for operation.</i> • <i>Successfully complete radio check.</i> • <i>Select proper channel.</i> • <i>Make appropriate adjustments (squelch/volume).</i> • <i>Change location to improve reception/transmission (as needed).</i> • <i>Protect radio from damage.</i> • <i>Describe agency procedures for emergency communications.</i> • <i>Describe limitations of radio communications.</i> 	O		
<p>6. Demonstrate the proper use of equipment prior to mobilization:</p> <ul style="list-style-type: none"> • <i>Familiarity with all controls and gages</i> • <i>Proper use of gears, brakes, steering mechanism, etc.</i> • <i>Fueling techniques</i> • <i>Familiarity with attaching and removing attachments</i> • <i>Proper use of seatbelts and hearing protection.</i> • <i>Demonstration of routine equipment repairs; use of tool kit.</i> 	O		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>7. Discuss or explain equipment safety procedures such as:</p> <ul style="list-style-type: none"> • <i>Explain the hazards of trying to make repairs to hydraulic systems</i> • <i>The importance of good ventilation and why it is important.</i> • <i>Night time operation; hazards, requirements, and safety procedures.</i> • <i>The appropriate use of equipment on slopes and climbing techniques. Safe approach and follow-through from ditch bank to hillside slope.</i> • <i>Equipment operation around ground personnel and the importance of good communication (hand signals, radio communication, flags, lights, spotters, etc.)</i> • <i>Hearing protection for the operator and personnel working around the equipment. Communicate techniques for all parties with hearing protection on.</i> • <i>What to do if overrun or trapped by the fire.</i> 	O		
<p>8. Obtain complete information from dispatch upon assignment.</p> <ul style="list-style-type: none"> • <i>Incident name</i> • <i>Incident order number</i> • <i>Request number</i> • <i>Incident phone number/phone contacts</i> • <i>Reporting time</i> • <i>Reporting location/drop points</i> • <i>Transportation arrangements/travel routes</i> • <i>Contact procedures during travel (telephone/radio)</i> • <i>Name and location of Incident Commander</i> • <i>Terrain</i> • <i>Weather (current and expected)</i> • <i>Special equipment needs</i> 	O		
<p>9. Travel to and from assignment</p> <ul style="list-style-type: none"> • <i>Ensure safety procedures are followed for transporting equipment.</i> • <i>Ensure the load is properly chained and secured.</i> 	I		
<p>10. Arrive at incident and check in.</p> <ul style="list-style-type: none"> • <i>Arrive properly equipped at assigned location within acceptable time limits.</i> • <i>Notify dispatch of any time delays.</i> 	I		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

BEHAVIOR: Ensure availability, qualifications, and capabilities of resources to complete assignment.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>11. Inspect equipment prior to and immediately after completing assignment.</p> <ul style="list-style-type: none"> • <i>Ensure safety equipment meet minimum agency requirements and manufacturer's recommendations.</i> • <i>Ensure equipment is ready for travel.</i> • <i>Examine tools, tool kit, equipment, and supplies required to complete assigned task for amount, serviceability, and safety.</i> <ul style="list-style-type: none"> ○ <i>Transport</i> ○ <i>Plow</i> ○ <i>Winch</i> ○ <i>Pump (if applicable)</i> ○ <i>Fire extinguisher</i> ○ <i>Attachments such as mowers, blades, etc.</i> • <i>Determine if any parts are worn, out of adjustment, or otherwise unacceptable.</i> • <i>Examine the protective equipment for serviceability.</i> • <i>Complete inspection forms and note any unsafe items. Get items fixed and ensure safety lockout/tagout procedures followed as per policy.</i> • <i>Explain how to and what to inspect regarding hydraulics, belts, fluids, fuel, and radiator and ensure all are according to the manufacturer's recommendations.</i> • <i>Determine equipment readiness for day or night fireline duty.</i> • <i>Identify existing or potential leaks; explain how to properly clean/contain any equipment-related haz-mat leaks.</i> • <i>Demonstrate daily cleaning procedures to prevent the spread of exotic weeds.</i> • <i>Notify supervisor of corrective action needed to reconcile deficiencies noted.</i> 	O		

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TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
12. Follow safe loading, unloading, and trailering procedures and park equipment in secure area. <ul style="list-style-type: none"> • <i>Demonstrate when and where spotters would be utilized.</i> • <i>Ensure unnecessary people are a safe distance away from equipment.</i> • <i>Demonstrate the proper securing of the vehicle to the transport by utilizing chains or straps. Ensure these are adequate for prevention of side-to-side and front to back movement of the equipment.</i> • <i>Demonstrate knowledge of proper load distribution and to keep a low center of gravity.</i> 	O		
13. Explain the loading and unloading techniques for: <ul style="list-style-type: none"> • <i>The different types of trailers such as ramps, tilt, etc.</i> • <i>Safety concerns when loading under slippery and/or wet conditions.</i> • <i>Choosing level ground for trailer to mitigate safety concerns and instability of equipment.</i> 	O		
14. Demonstrate how to properly back the equipment: <ul style="list-style-type: none"> • <i>Use of warning alarms</i> • <i>Spotters</i> • <i>Location of ground personnel, etc.</i> 	O		
15. Knowledge of equipment use in the field and in harsh environments: <ul style="list-style-type: none"> • <i>Demonstrate proper basic maintenance such as adding appropriate fluids, cleaning out the radiator system, adding oil, blowing out dust and debris, etc.</i> • <i>Draining of excess water accumulated during suppression actions.</i> 	I		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

BEHAVIOR: Gather, update, and apply situational information relevant to the assignment.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
16. Obtain initial briefing from supervisor. <ul style="list-style-type: none"> • <i>Tactical assignment.</i> • <i>Special considerations and hazards.</i> • <i>Values to be protected.</i> • <i>Lookouts, communication, escape routes, and safety zone locations.</i> • <i>Current and expected fire behavior.</i> • <i>Other pertinent briefing information found on the back cover of the IRPG.</i> • <i>Ensure clear understanding of the assignment for the operational period. Ask questions to clarify information provided by supervisor.</i> • <i>Take written notes when necessary.</i> • <i>Update supervisor of any new information which may not be known at the initial briefing.</i> • <i>Receive updates from supervisor as conditions change.</i> • <i>Apply information from briefing to tactical assignment.</i> 	I		
17. Advise supervisor of progress and/or potential problems that may alter ability to complete assignment. <ul style="list-style-type: none"> • <i>Progress of line construction.</i> • <i>Equipment location and availability.</i> • <i>Logistical needs (fuel, parts, relief operator, etc.)</i> 	I		

BEHAVIOR: Understand and comply with ICS concepts and principles.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
18. Apply the ICS. <ul style="list-style-type: none"> • <i>Follow chain of command.</i> • <i>Use appropriate ICS forms.</i> • <i>Use appropriate ICS terminology.</i> 	I		

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COMPETENCY: Lead assigned personnel.*Description: Influence and, guide personnel to accomplish objectives and desired outcomes in a rapidly changing, high-risk environment.***BEHAVIOR: Model leadership values and principles.**

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
19. Exhibit principles of duty. <ul style="list-style-type: none"> • <i>Be proficient in your job, both technically and as a leader.</i> • <i>Make sound and timely decisions.</i> • <i>Ensure tasks are understood and accomplished.</i> 	O		
20. Exhibit principles of respect. <ul style="list-style-type: none"> • <i>Know your team members and look out for their well-being.</i> • <i>Keep your team informed.</i> • <i>Build the team.</i> 	O		
21. Exhibit principles of integrity. <ul style="list-style-type: none"> • <i>Know yourself and seek improvement.</i> • <i>Seek responsibility and accept responsibility for your actions.</i> • <i>Set the example.</i> 	O		

COMPETENCY: Communicate effectively.*Description: Use suitable communication techniques to share relevant information with appropriate personnel on a timely basis to accomplish objectives in a rapidly changing, high-risk environment.***BEHAVIOR: Ensure relevant information is exchanged during briefings and debriefings.**

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
22. Communicate any changes to the tactical operation with adjoining resources and supervisor. <ul style="list-style-type: none"> • <i>Movement of equipment</i> • <i>Tactical decisions</i> 	I		
23. Exchange information with resources from previous operational period and brief relief forces. <ul style="list-style-type: none"> • <i>Current status/conditions/concerns regarding assignment.</i> 	I		
24. Participate in After Action Reviews (AARs).	I		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

BEHAVIOR: Ensure documentation is complete and disposition is appropriate.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
25. Complete and submit ICS 214, Unit Log. <ul style="list-style-type: none"> • Document incidents of a serious nature. 	O		
26. Complete time reports. <ul style="list-style-type: none"> • Ensure reports are accurate and submitted in a timely manner 	I		

COMPETENCY: Ensure completion of assigned actions to meet identified objectives.

Description: Identify, analyze, and apply relevant situational information and evaluate actions to complete assignments safely and meet identified objectives. Complete actions within established timeframe.

BEHAVIOR: Gather, analyze, and validate information pertinent to the incident or event and make recommendations for setting priorities.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
27. Properly size up area of the fire where the tactical assignment is given and maintain good situational awareness. <ul style="list-style-type: none"> • Define hazards and evaluate escape routes/safety zones. • Size of fire. • Location of head. • Values to be protected (improved properties, agricultural, recreational, etc.). • Weather conditions (current/forecasted). • Fuel type that the fire is burning in. • Topography. • Time of day. • Expected fire behavior/intensity. 	W/RX		
28. Demonstrate the ability to apply appropriate tactics during initial attack or when completing assigned wildfire or prescribed fire tasks. <ul style="list-style-type: none"> • Evaluate Initial Attack Plan. • Employ tactical operations which provide safety to the firefighter. • Use appropriate fire suppression strategy. • Develop appropriate tactics based on selected strategy, values to be protected and expected fire behavior. • Properly locate fireline. • Use appropriate fireline construction methods. • Request additional resources as needed. 	W/RX		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
29. Identify significant fuel models in assigned work area. <ul style="list-style-type: none"> Describe expected fire behavior in each fuel model given simulated or expected weather conditions. Apply PMS 435-1, "Aids to Determine Fuel Models for Estimating Fire Behavior" Anderson, H.E., April '82 USDA FS. 	W/RX		
30. Identify road systems and limitations <ul style="list-style-type: none"> Bridge load and road limits Ingress/egress Effects of weather 	I		

BEHAVIOR: Modify approach based on evaluation of incident situation.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
31. Maintain situation awareness and adjust tactics as necessary.	I		
32. Demonstrate ability to work in tandem with other equipment resources. <ul style="list-style-type: none"> Field briefing of firefighter. Working around equipment. Communication, verbal and hand signals. 	O		
33. Extraction of Stuck Vehicle <ul style="list-style-type: none"> High Stumping Winch operations Use of tow straps and chains Block and Tackle Thrown track 	O		

BEHAVIOR: Take appropriate action based on assessed risks.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
34. Apply the Risk Management Process found in the IRPG and Fireline Handbook. <ul style="list-style-type: none"> Step 1: Situation Awareness Step 2: Hazard Assessment Step 3: Hazard Control Step 4: Decision Point Step 5: Evaluate 	I		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
35. Gather information regarding critical resource concerns that may equipment operations. <ul style="list-style-type: none"> • <i>Sensitive vegetation</i> • <i>Oil/gas pipelines</i> • <i>Cultural sites</i> • <i>Sensitive wildlife sites/habitat</i> 	O		

BEHAVIOR: Anticipate, recognize and mitigate unsafe situations.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
36. Ensure any safety concerns, equipment problems, dangerous conditions, etc., are communicated to supervisor.	I		
37. Take action to correct unsafe actions or conditions.	R		
38. Notify supervisor of injury/illness as soon as possible.	R		
39. Explain the proper procedure for putting the unit out of service and/or securing and locking/tagging the vehicle out when performing maintenance or repairs.	O		

BEHAVIOR: Follow established procedures and/or safety procedures relevant to given assignment.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
40. Understand the protocols for: <ul style="list-style-type: none"> • <i>Incident within an incident</i> • <i>Medical evacuations</i> 	O		
41. Demonstrate the procedures for securing the vehicle when not in operation. <ul style="list-style-type: none"> • <i>Lowering hydraulic attachments to the ground.</i> • <i>Ensure engine is powered off.</i> 	O		

BEHAVIOR: Plan for demobilization and ensure demobilization procedures are followed.

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
42. Demobilize and check out. <ul style="list-style-type: none"> • <i>Receive demobilization instructions from incident supervisor.</i> • <i>If required, complete ICS 221, Demobilization Checkout and submit completed form to the appropriate person.</i> 	O		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

Additional Specific Tasks for Specialty Tracked Operator (STOP):

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
43. Demonstrate the ability to safely operate the equipment in the wildfire environment by maintaining Lookouts, Communications, Escape Routes, and Safety Zones (LCES) while concurrently adhering to the 10 Standard Fire Orders.	R		
44. Identify tactical capability and limitations of specialty tracked equipment. Operation on/in: <ul style="list-style-type: none"> • <i>Hard Surface, Pavement/road crossing</i> • <i>Soft Surface</i> • <i>Wetland</i> • <i>Floating</i> • <i>Loading</i> • <i>Timber</i> • <i>Flooded timber</i> • <i>Side slopes</i> • <i>Narrow ditch crossings</i> 	O		
45. If the tracked vehicle has a pump, demonstrate proper use of the pump. <ul style="list-style-type: none"> • <i>Demonstrate operating principles.</i> • <i>Proper maintenance of the pump</i> • <i>Winterization techniques</i> 	O		
46. Locate water sources and check for volume, cleanliness, and permission from owner to use water source. Ensure adequate water supply for specialty track assignment. Maintain a supply of water to the fire, particularly on critical areas of the line. <ul style="list-style-type: none"> • <i>Static supply (e.g., lakes, hydrants, creeks, fold-a-tanks).</i> • <i>Rinse tanks when utilized in saltwater areas.</i> 	W/RX		
47. When applicable, demonstrate proper use of equipment when floating and water crossing: <ul style="list-style-type: none"> • <i>Demonstrate how to enter and exit the water.</i> • <i>Demonstrate the use of personal flotation devices and when and where they are to be used.</i> • <i>Proper use of vehicle when in windy situations on the water.</i> 	O		
48. Demonstrate an understanding of mobile attack techniques. <ul style="list-style-type: none"> • <i>Pump and roll.</i> • <i>Firing/holding operations.</i> 	O		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

Additional Specific Tasks for Tractor/Plow and Dozer Operator (TPOP/DZOP):

TASK	CODE	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
49. Demonstrate the ability to safely operate the equipment in the wildfire environment by maintaining Lookouts, Communications, Escape Routes, and Safety Zones (LCES) while concurrently adhering to the 10 Standard Fire Orders.	W		
50. Explain safety concerns with the equipment and operating principles in various types of terrain. <ul style="list-style-type: none"> • <i>Maximum slope for safe operation.</i> 	O		
51. Utilize direct attack on downwind flank, head, and upwind flank. <ul style="list-style-type: none"> • <i>Describe burning and plowing conditions when direct attack may be safely used.</i> • <i>Implement direct attack tactics on a wildland fire.</i> 	W/RX		
52. Make indirect head attack with or without firing and not using a barrier. <ul style="list-style-type: none"> • <i>Describe conditions desirable for using an indirect head attack with and without firing and using a barrier.</i> • <i>Demonstrate the proper method of constructing plowed lines when making an indirect head attack without firing and not using a barrier.</i> 	W/RX		
53. Make indirect head attack using a barrier with and without firing. <ul style="list-style-type: none"> • <i>Demonstrate the steps required in making an indirect head attack using a barrier and firing.</i> 	W/RX		
54. Make indirect flank attack using one or two tractors, separate, in pairs, or tandem. <ul style="list-style-type: none"> • <i>Identify the steps necessary in making an indirect downwind flank attack with one tractor.</i> • <i>Identify additional critical steps using two tandem or two paired tractors.</i> • <i>Identify additional critical steps using two tractors, one on each flank.</i> • <i>Identify critical steps involved with flank secured and when two tractors are making an indirect head attack and meeting from opposite directions.</i> • <i>Identify the steps necessary in making an upwind indirect flank attack with head secured with one tractor.</i> 	O		

Evaluate the numbered tasks ONLY. DO NOT evaluate bullets; they are provided as examples/additional clarification.

Trainee Information

Printed Name:
Trainee Position on Incident/Event:
Home Unit/Agency:
Home Unit /Agency Address and Phone Number:

Evaluator Information

Printed Name:
Evaluator Position on Incident/Event:
Home Unit/Agency:
Home Unit /Agency Address and Phone Number:

Incident/Event Information

Incident/Event Name: _____ Reference (Incident Number/Fire Code): _____
Duration: _____
Incident Kind (Wildfire, Prescribed Fire, All Hazard, Other; please specify): _____
Location (include Geographic Area, Agency, and State): _____
Management Type (circle one): Type 5, Type 4, Type 3, Type 2, Type 1, Area Command
OR Prescribed Fire Complexity Level (circle one): Low, Moderate, High
FBPS Fuel Model Letter: G = Grass, B = Brush, T = Timber, S = Slash

Evaluator's Recommendation
(Initial only one line as appropriate)

- _____ 1) The tasks initialed and dated by me on the Qualification Record have been performed under my supervision in a satisfactory manner. The trainee has successfully performed all tasks in the PTB for the position. I have completed the Final Evaluator's Verification section and recommend the trainee be considered for agency certification.
- _____ 2) The tasks initialed and dated by me on the Qualification Record have been performed under my supervision in a satisfactory manner. However, opportunities were not available for all tasks (or all uncompleted tasks) to be performed and evaluated on this assignment. An additional assignment is needed to complete the evaluation.
- _____ 3) The trainee did not complete certain tasks in the PTB in a satisfactory manner and additional training, guidance, or experience is recommended.
- _____ 4) The individual is severely deficient in the performance of tasks in the PTB for the position and additional training, guidance, or experience is recommended prior to another training assignment.

Comments: _____

Evaluator's Signature: _____ Date: _____
Evaluator's Relevant Qualification (or agency certification): _____

Trainee Information

Printed Name:
Trainee Position on Incident/Event:
Home Unit/Agency:
Home Unit /Agency Address and Phone Number:

Evaluator Information

Printed Name:
Evaluator Position on Incident/Event:
Home Unit/Agency:
Home Unit /Agency Address and Phone Number:

Incident/Event Information

Incident/Event Name: _____ Reference (Incident Number/Fire Code): _____
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Evaluator's Recommendation
(Initial only one line as appropriate)

- _____ 1) The tasks initialed and dated by me on the Qualification Record have been performed under my supervision in a satisfactory manner. The trainee has successfully performed all tasks in the PTB for the position. I have completed the Final Evaluator's Verification section and recommend the trainee be considered for agency certification.
- _____ 2) The tasks initialed and dated by me on the Qualification Record have been performed under my supervision in a satisfactory manner. However, opportunities were not available for all tasks (or all uncompleted tasks) to be performed and evaluated on this assignment. An additional assignment is needed to complete the evaluation.
- _____ 3) The trainee did not complete certain tasks in the PTB in a satisfactory manner and additional training, guidance, or experience is recommended.
- _____ 4) The individual is severely deficient in the performance of tasks in the PTB for the position and additional training, guidance, or experience is recommended prior to another training assignment.

Comments: _____

Evaluator's Signature: _____ Date: _____
Evaluator's Relevant Qualification (or agency certification): _____