



INSTRUCTOR GUIDE



Expectations

Instructors should facilitate a quality refresher program that engages all students no matter their ICS qualification or firefighting experience. The success of this program is dependent on your ability to stimulate meaningful discussion during group exercises.

Requirements for Attending Wildland Fire Safety Training Annual Refresher

Please refer to the Wildland Fire Qualification System Guide (PMS 310-1) at <https://www.nwcg.gov/publications/310-1> for positions that require Wildland Fire Safety Training Annual Refresher Training.

Instructor Qualifications and Responsibilities

- Lead instructor must be a qualified single resource boss.
- Unit instructors must be qualified firefighters type 1 (FFT1).
- Adjunct instructors may be utilized to provide limited instruction in specialized knowledge and skills at the discretion of the lead instructor.
- Lead instructor is responsible for identifying necessary equipment, materials and supplies.
- Student guides will no longer be provided unless the module requires one. Instructor Guides with discussion points will be provided.
- Refer to the Field Managers Course Guide (PMS 901-1) <https://www.nwcg.gov/publications/901-1> for more information.

Tips for Developing Your Program

- Follow the guidance for Annual Fireline Safety Refresher Training in the Interagency Standards for Fire and Fire Aviation Operations (Red Book) or your agency equivalent. https://www.nifc.gov/policies/pol_ref_redbook.html
- Select relevant modules from the WFSTAR website to build your program.
- Download or stream selected modules.
- As an option, include any relevant local unit information and updates with your presentation.

Documentation

Be sure to fully document who attended, the instructor names, what was covered, and when, and where the training took place. Each participant's training records must be updated, which means course completion memos must be sent to appropriate training officers. A WFSTAR sign in sheet to document this information has been provided https://www.nifc.gov/wfstar/downloads/documentation_sheet.doc. Please encourage students to utilize the QR code on the sign in sheet to provide feedback and recommendations.



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2017 SEASON SUMMARY

Intent:

This module provides a summary of the 2017 fire season.

Discussion Points:

- How did your fire season go for 2017?
- What obstacles did you and/or your crew face last season?
- What obstacles do you predict for 2018 and how will you overcome them?

Please Encourage Students to Submit Feedback Using

The 2018 Fire Refresher Feedback QR Code Below

