



INSTRUCTOR GUIDE



WILDLAND FIRE SAFETY REFRESHER INSTRUCTOR GUIDE

Mission Statement:

The intent of annual fireline safety refresher training is to focus line-going personnel on operations and decision-making issues related to fireline and all-hazard incident safety. Refresher training will ensure firefighters have information regarding current initiatives and the upcoming fire season. Refresher training is provided in order to recognize and mitigate risk, maintain safe practices, and reduce accidents and near misses.

The 2015 Fire Refresher was built for firefighters, by firefighters.

<http://www.nifc.gov/wfstar/>



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Notes to Instructor

Introduction

Annual Fireline Safety Refresher Training is required for all personnel participating in wildland fire who may be subject to assignments on the fireline. Check specific agency policy at the WFSTAR website to determine if this training package meets refresher training requirements of all the attendees.

Expectations

*****THIS IS NOT A PLUG AND PLAY PRODUCT. INSTRUCTOR PREPARATION AND STUDENT INTERACTION IS REQUIRED*****

Instructors should facilitate a quality refresher that engages all students no matter their ICS qualification or firefighting experience. The success of this program is dependent on your ability to stimulate meaningful discussion during group exercises. Classes with a wide array of experiences and qualifications can provide an excellent opportunity for the less experienced to be mentored and for the more experienced to rethink old habits.

Instructor Prerequisites

Lead instructors must be at least Single Resource Boss (SRB) qualified, and unit instructors must be at least Firefighter Type 1 (FFT1) qualified.

Adjunct instructors may be utilized to provide limited instruction in specialized knowledge and skills at the discretion of the lead instructor. They must be experienced, proficient and knowledgeable of current issues in their field of expertise.

All instructors will need the knowledge and skills to utilize current educational technology, as it relates to the WFSTAR website. Examples would be streaming and downloading interactive videos as well as the use of apps and mobile devices.



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Equipment and Materials

A list of equipment and other material required for course presentation includes:

- Media player
- Instructor Guide, Student Workbooks from WFSTAR [website](#)
- *Incident Response Pocket Guide* one for each student
- Sign-in sheet/training documentation form
- Flip chart(s) with paper and marking pens
- Download modules from WFSTAR website
- Optional: *New Generation Fire Shelter* video, NFES #2711
- Optional: *The New Generation Fire Shelter* booklet, NFES #2710

Administration

The instructor is responsible for identifying necessary equipment, materials, and supplies. The instructor is also responsible for recording attendance and assuring that evaluations are completed and returned:

ON THE WEB: http://www.nifc.gov/wfstar/contact_comments.html

BY MAIL: NWCG Training Development

Attn. Scott Anderson

3833 S. Development Avenue

Boise, ID 83705

BY FAX: (208) 387-5378

BY E-MAIL: s80ander@blm.gov

If all modules are utilized, the length of this program is approximately four hours, depending on time allowed for exercises. Additional time will be needed for the fire shelter deployment practice.

Encourage the students to explore the new [Tech Tools](#) web page on the WFSTAR website. Tech tools purpose is to provide a place for firefighters to get technology that helps them do their job safer and more efficiently.



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Module – Position Task Book

Overview

Students will gain an understanding of the intent of the position task book system and how to implement it in the field.

Target Audience: Wildland Firefighters

Time: Video 6 minutes

Exercise: 15 minutes



Instructor Tasks



- Introduce the goal listed above
- View the video and conduct the Prezi exercise. See instructions on setting up the Prezi exercise
- Have the students use the QR code to evaluate the module

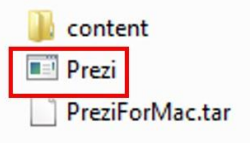
Downloading and Running a Prezi Exercise

- Left click and download zip file from the website module and wait for it to download
- Click on zip file to open.



WFSTAR Prezi
Module

- Keep opening folders until you find the Prezi Application icon
- Double click on the Prezi Application icon.

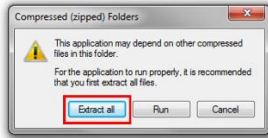




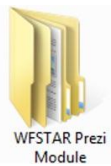
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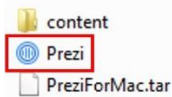
- Click “extract all” on the pop-up menu, then choose where you want to save the file.



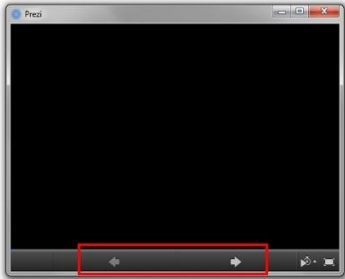
- Now navigate to where you saved it the file.
- The icon now will no longer show a “zipped” file, but an open one. Click on the partially open file folder



- Keep opening folders until you find the Prezi Application Icon again
- Double click on Prezi icon then click Run on the pop-up menu (this may be an optional step depending on your system)



- Double click on the Prezi icon to start presentation
- The exercise will start to run, use forward and back buttons to navigate. At this point, you can also zoom in and out with the mouse



Module Evaluation QR code





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Instructor Notes